



# University of Toronto TORONTO ONTARIO M5S 1A1

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(OFFICE OF THE VICE-PROVOST, SPACE AND FACILITIES PLANNING)

TO: Business Board

SPONSOR: Ron Venter, Vice-Provost, Space and Facilities Planning  
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DATE: January 5<sup>th</sup>, 2004 for January 19<sup>th</sup>, 2004.

AGENDA ITEM: 12(b)

## **ITEM IDENTIFICATION:**

**Environmental Protection Advisory Committee, [EPAC]: Annual Report.**

## **JURISDICTIONAL INFORMATION:**

Business Board receives reports for information.

## **PREVIOUS ACTION TAKEN:**

Over the years the Environmental Protection Advisory Committee [EPAC] has contributed to the establishment of new policies and approaches to better recognize and accept the importance of sustainability issues at the University of Toronto. The activities of EPAC are to be reported to the Business Board for information each year through the Vice-Provost, Space and Facilities Planning. The operating procedures of EPAC have been reorganized and an EPAC Executive established. The function of the EPAC Executive is to coordinate and plan the EPAC meetings so as to better define stepwise improvements within a consistent set of objectives.

The initial EPAC policy and implementation procedures were approved by the Business Board of the Governing Council on March 7, 1994. The implementation procedures have been modified to accommodate both the reporting structure and the inclusion of senior administrators within Faculties, Facilities & Services and Capital Projects portfolios.

## **HIGHLIGHTS:**

The EPAC Executive Membership for the academic year July 2003 to June 2004 is identified

### **EPAC EXECUTIVE MEMBERSHIP**

#### ***Academic Members:***

Phil Byer [Co-Chair] Chair, Environmental Engineering  
Ingrid Stefanovic [Co-Chair] Director, Division of the Environment  
Dyanne Affonso, Dean, Faculty of Nursing

#### ***Administration Members:***

David Keeling – FAO, Faculty of Medicine  
John Bisanti – Chief Capital Projects Officer

Catherine Riggall – Assistant Vice-President, Facilities & Services

**Alumni Representatives:**

Brent Gilmour – Alumni Representative

**Student Representatives:**

Jake Irwin, UTERN Representative

Dominic Wong, SAC Representative

Anthony Liu, GESA Representative

**Secretariat**

Stan Szwagiel, EPAC Secretariat

**Member-at-Large**

Ron Venter – Vice-Provost, Space & Facilities Planning

**Co-opted members**

Beth Savan, Member, EPAC's Energy & GHG Reduction Sub-Committee

Bruce Dodds, Member, EPAC's Energy & GHG Reduction Sub-Committee

For the current academic year three EPAC FORUM Meetings are scheduled, the dates are:

Friday October 17<sup>th</sup>, 2003 from 1:00 -3:00 pm

Friday January 23<sup>rd</sup>, 2004 from 1:00 -3:00 pm

Friday March 26<sup>th</sup>, 2004 from 1:00 -3:00 pm

The EPAC FORUM Meetings are sandwiched between preliminary and follow-up meeting dates which allow the EPAC Executive to plan for each FORUM. These dates are:

Prelim: October 8<sup>th</sup>, 2003

Follow-up: October 31<sup>st</sup>, 2003

Prelim: January 12<sup>th</sup>, 2004

Follow-up: February 5<sup>th</sup>, 2004

Prelim: March 11<sup>th</sup>

Follow-up: April 16<sup>th</sup>

A successful October EPAC FORUM was held which was well attended by the EPAC membership that allowed for an excellent exchange of ideas. There is keen student interest in EPAC with excellent all round support from all sectors on campus.

The EPAC Executive has also secured a modest development grant from TAF that will allow for the development of an Energy and GHG Reduction Plan that could be beneficial to the University of Toronto and the City. It is anticipated that this grant will lead to the definition of specific greening objectives on our campuses.

**FINANCIAL AND/OR PLANNING IMPLICATIONS:**

Not applicable at present. As the EPAC initiatives develop and strengthen targeted funding will need to be identified to support specific initiatives.

**RECOMMENDATION:**

This item is for information only

# **ENVIRONMENTAL PROTECTION ADVISORY COMMITTEE, EPAC. UNIVERSITY OF TORONTO**

## **A. ENVIRONMENTAL PROTECTION POLICY**

PREAMBLE: The University of Toronto is committed to being a positive and creative force in the protection and enhancement of the local and global environment, through its teaching, research and administrative operations. Recognizing that some of its activities, because of their scale and scope, have significant effects on the environment, the University as an institution, and all members of the university community, have the responsibility to society to act in ways consistent with the following principles and objectives:

### **FUNDAMENTAL PRINCIPLES**

- Minimization of negative impacts on the environment
- Conservation and wise use of natural resources
- Respect for biodiversity

### **SPECIFIC OBJECTIVES**

In adopting these fundamental principles, the University will be guided by ethical attitudes towards natural spaces, and will take all reasonable steps to meet the following objectives:

- Minimize energy use, through efficient management and practice
- Minimize water use, through efficient management and practice
- Minimize waste generation through reduction, reuse and recycling
- Minimize polluting effluent and emissions into air, land and water
- Minimize noise and odour pollution
- Minimize and where possible eliminate use of chemicals, including outdoor salt, pesticides herbicides and cleaning agents
- Include biodiversity and environmental concerns in planning and landscape decisions
- Meet and where possible exceed environmental standards, regulations and guidelines

## **B. IMPLEMENTATION**

To implement this Environmental Protection Policy:

- An Environmental Protection Advisory Committee [EPAC], a committee open to all interested members of the University, will meet several times each year to discuss and advise an EPAC Executive on defined issues consistent with the University Environment Protection Policy.
- The EPAC Executive will consist of representatives of the administrative staff, academic staff, alumni, student representatives and the administration, and will be chaired by a member(s) of the University's academic staff. Membership [see below] on the EPAC Executive will be determined by the Chair(s) of the Executive and the Vice-Provost, Space & Facilities Planning, in consultation with members of the University. The term for all appointments will be for one year, renewable, and will be reported to EPAC.
- EPAC through the EPAC Executive will provide advice to the Vice-Provost, Space & Facilities Planning on programs to meet the environmental protection objectives.

- The EPAC Executive will arrange EPAC meetings to provide a forum to exchange ideas with all members of the University of Toronto community. All EPAC meetings will be open to all members of the University of Toronto.

The Assistant Vice-President, Facilities & Services (F&S) and Chief, Capital Projects Officer will, with input from the EPAC Executive:

- coordinate the participation of the F&S in the development and implementation of environmental protection initiatives and will liaise with the EPAC and all three campuses on the programs, as appropriate;
- regularly review University policies and procedures to ensure consistency with this policy;
- carry out appropriate environmental audits and pilot projects;
- undertake to inform the University community about this policy and EPAC and how its members, both personally and collectively, can best meet the objectives set forth in the policy;
- inform all contractors, service operations and users of University facilities that they must comply with requirements of the policy; and
- collaborate with the Vice-Provost, Space & Facilities Planning to issue an annual report concerning the University's impact on the environment, summarizing initiatives undertaken, identifying matters which require particular attention and plans for future initiatives.

### **C. MEMBERSHIP OF THE EPAC EXECUTIVE**

The membership of the EPAC Executive is structured as follows:

Academic Membership:	three members
Administration Members:	three members from Faculties, Facilities & Services and Capital Project
Student Representatives:	three student representatives from various student organizations with an interest in environmental issues
Alumni Member:	one member
Secretariat:	Stanley Szwagiel, Facilities & Services
Administration:	Ron Venter, Vice-Provost, Space & Facilities
Co-opted Members:	Invited Members, with expertise to address current issues.