

**UNIVERSITY OF TORONTO**

**THE GOVERNING COUNCIL**

**REPORT NUMBER 207 OF THE AGENDA COMMITTEE**

**November 4, 2014**

To the Academic Board,  
University of Toronto

Your Committee reports that it held a meeting on Tuesday, November 4, 2014, at 3:00 p.m. in the Board Room, Simcoe Hall.

Present:                    Professor Andrea Sass-Kortsak (Chair)  
                                Professor John Bland (Vice-Chair)  
                                Professor Sioban Nelson  
                                Professor Cheryl Regehr  
                                Professor Elizabeth M. Smyth  
                                Professor Steven J. Thorpe

Anwar Kazimi, Secretary

Regrets:                    Professor Richard Hegele  
                                Professor Ron Levi  
                                Mr. Michael Singh

In attendance:            Professor Ben Alarie, Vice-Chair, Planning and Budget Committee

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**1.        Reviews of Academic Programs and Units**

a.    Follow-up Report from Previous Reviews

Professor Smyth said that Committee on Academic Policy and Programs (AP&P) had received two-year follow-up reports that it had requested in 2012 for three departments at the Ontario Institute for Studies in Education (OISE). These reports were for the Department of Curriculum, Teaching, and Learning; the Department of Leadership, Higher and Adult Education (LHAE); and the Department of Social Justice Education. The AP&P was satisfied with the follow-up reports and there was no discussion at meeting.

**1. Reviews of Academic Programs and Units (contd.)**

**b. Semi-Annual Report on the Reviews of Academic Units and Programs, April-October, 2014**

Professor Smyth said that a total of eleven reviews were considered by the AP&P. Of these, two had been commissioned by the Vice-President and Provost including the review of the University of Toronto Scarborough (UTSC) of the division's administrative functions where no programs had been reviewed – this particular review had not been required under the University of Toronto Quality Assurance Process (UTQAP); and, the review of the Faculty of Information (graduate programs: Master of Information; Master of Museum Studies; Information Studies, Doctor of Philosophy). The other nine reviews had been commissioned by the Deans of the respective units.

Professor Smyth added that the AP&P had a thorough discussion of each of the reviews. In some cases, members had asked for clarification of points raised in the reviews. Representatives of the units and programs that had been reviewed had been available to answer questions.

Highlighting the Provostial Review of the UTSC's english remedial programs, Professor Smyth said that the AP&P had been informed of the number of enhanced student support and development initiatives in place, including the use of diagnostic program software to check on academic English proficiency offered to students on a volunteer and anonymous basis by the Centre for Teaching and Learning (CTL); English Language programming offered by CTL; strong first generation mentorship and academic support program; and the mentorship program for international students in first year (First Year Experience Program)

Finally, AP&P had requested two follow-up reports. These were:

- A one-year report for the Department of Laboratory Medicine and Pathobiology in the Faculty of Medicine to outline steps taken to respond to changes in the Canadian Institutes of Health Research funding model.
- A two-year report from the Faculty of Information on the management structure of the Faculty, strengthening communication among members of the Faculty, and time to completion rates of doctoral students.

The Agenda Committee agreed that Professor Smyth and Professor Nelson would provide a summary of the follow-up reports and the reviews at the November 13, 2014, meeting of the Academic Board.

**2. Academic Board**

The Agenda for Thursday, November 13, 2014 was reviewed and approved.

**CONSENT AGENDA**

On motion duly moved, seconded and carried

YOUR COMMITTEE APPROVED

THAT the Consent Agenda be adopted and items approved.

**3. Approval of the Reports of the Previous Meetings:**

Two reports - Report Number 205 (September 23, 2014) and Report 206 (October 23, 2014) – were approved.

**4. Business Arising from the Reports of the Previous Meeting**

There was no business arising from the reports of the previous meetings.

**5. Date of Next Meeting**

The Chair informed members that the next meeting would be held on Tuesday, December 16, 2014 from 3:00 - 4:00 p.m.

**6. Other Business**

There were no items of other business

**THE COMMITTEE MOVED *IN CAMERA***

**7. Academic Administrative Appointments**

On motion duly made, seconded and carried

YOUR COMMITTEE APPROVED

the following academic administrative appointments.

**FACULTY OF MEDICINE**

Professor Carol E. Greenwood	Acting Chair Department of Nutritional Sciences November 5, 2014 to June 30, 2015
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Professor Linda J. Probyn	Acting Associate Dean Postgraduate Medical Education January 1, 2015 to December 31, 2015
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**ONTARIO INSTITUTE FOR STUDIES IN EDUCATION (OISE)**

Professor Roy Gillis	Interim Chair and Interim Graduate Chair Department of Applied Psychology and Human Development November 1, 2014 to June 30, 2015
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The meeting adjourned at 3:45 p.m.

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Secretary  
November 9, 2014

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Chair