



THE GOVERNING COUNCIL

BUSINESS BOARD

Wednesday, April 14, 2004 at 5:00 p.m.

Council Chamber, Simcoe Hall

AGENDA

1. **Report of the Previous Meeting: [Report Number 132 – March 1, 2004*](#)**
2. **Business Arising from the Report of the Previous Meeting**
3. **Financial Situation of the University: Background Briefing, Part V (oral report)**
 - Operating Planning, Budgeting and Accounting
4. **[Long-Range Budget Framework, Guidelines and Projections, 2004 – 10*](#)**

Be It Resolved

THAT the Business Board concur with the recommendation of the Academic Board

THAT the Long-Range Budget Framework, Guidelines and Projections, 2004-05 to 2009-10, pages 1 to 11 inclusive, dated March 2, 2004, a copy of which is attached to Report Number 127 of the Academic Board as Appendix “B”, be approved.

5. [Budget Report, 2004 – 05*](#)

Be It Resolved

THAT the Business Board concur with the recommendation of the Academic Board

THAT the Budget Report for 2004-05, dated March 16, 2004, a copy of which is attached to Report Number 127 of the Academic Board as Appendix “C”, be approved.

6. **Tuition Fees, 2004-05**

Background Reports for information:

(a) **Enrolment Report, 2003-04***([Cover + Report](#))([Spreadsheet](#))

(b) [Student Financial Support: Report of the Vice-Provost, Students*](#)

Items for Recommendation to the Governing Council:

(c) [Tuition Fee Schedule for Publicly Funded Programs*](#)

Be It Recommended to The Governing Council

THAT the proposed tuition-fee schedules for publicly funded programs for 2004-05, copies of which are attached to Professor Goel's March 30, 2004 memorandum to the Business Board as Appendices “A” and “B”, be approved.

(d) [Tuition Fee Schedule for Self-Funded Programs*](#)

Be It Recommended to The Governing Council

THAT the proposed tuition-fee schedule for self-funded programs for 2004-05, a copy of which is attached to Professor Goel's March 30, 2004 memorandum to the Business Board as Table 1, be approved.

7. **Human Resources and Equity**

(a) [Employment Equity: Annual Report, 2003](#) (for information)*

7. **Human Resources and Equity** (Cont'd)

(b) **Job Evaluation Program and Compensation Policy for Professional and Managerial Staff***

Be It Resolved

THAT the proposed revised Compensation Policy for Managerial and Professional Staff, except for senior advancement staff, item 3.01.06(a) in the *Policies for Professionals/Managers*, a copy of which is attached to Professor Hildyard's memorandum of March 31, 2004, be approved, replacing that section of the policy approved by the Business Board on May 7, 2001.

8. **Investments: University of Toronto Asset Management Corporation: Annual Report, 2003***(Cover)(Item)**

Be It Resolved

Subject to the recommendation of the Audit Committee that the University of Toronto Asset Management Corporation's audited financial statements for 2003 be accepted,

THAT the University of Toronto Asset Management Corporation annual report and financial statements for 2003 be accepted.

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9. Other Items for Approval (Consent Agenda Items)

Be It Resolved

THAT the following be approved:

(a) [Administrative User Fees and Fines, 2004-05](#)**

1. That the Rotman School of Management Admission Deferral fee be added to the Administrative User Fee Schedule.
2. That the Woodsworth College International Summer Program to Brno, Central Europe (placement fee and course fee) be added to the Administrative User Fee Schedule.
3. That the Woodsworth College International Summer Program to Tell El-Masha'la, Egypt (placement fee and course fee) be added to the Administrative User Fee Schedule.
4. That the Faculty of Applied Science and Engineering application fee be added to the Administrative User Fee Schedule.
5. That the Commerce Program application fee be added to the Administrative User Fee Schedule.
6. That the Rotman School of Management Omnium Global Executive MBA program application fee be added to the Administrative User Fee Schedule.
7. That the UTSC Computer Science Year 1 entry (2-placement students only) and Year 2 entry (2-placement students only) co-op program fee be removed from the Administrative User Fee Schedule.
8. That the UTSC Physical Sciences Year 1 entry (2-placement students only) and Year 2 entry (2-placement students only) co-op program fee be removed from the Administrative User Fee Schedule.
9. That the UTSC Health Informatics Year 1 entry and Year 2 entry co-op program fee be removed from the Administrative User Fee Schedule.
10. That the Woodsworth College International Summer Program to Herstmonceux Castle, England (placement fee and course fee) be removed from the Administrative User Fee Schedule.

(b) **Ancillary Operations: Real Estate – 2003-04 Operating Results and 2004-05 Budget****([Cover+Report](#))([Spreadsheet](#))

THAT the operating budget for the Real Estate Ancillary for 2003-04, as contained in the fourth column of the Five-Year Operating Plan, attached to Ms Riggall's memorandum of March 30, 2004, be approved.

10. Other Reports for Information (Consent Agenda Items)

(a) [Cost-Recovery Ancillary Fees, 2004-05](#)**

(b) [Capital Projects Report](#)**

11. Reports of the Administrative Assessors

12. Date of Next Meeting - Monday, May 3, 2004 at 5:00 p.m.

13. Other Business

14. Closed Session Reports

*Pursuant to section 33(i) of By-Law Number 2,
consideration of the following items will begin in camera.*

15. Striking Committee, 2004: Appointment****

* Documentation attached.

** Consent agenda documentation attached. Item 9, the "other items for approval" and item 10, the "other reports for information" are not given individual consideration by the Board, unless a member so requests. Therefore,

- Members with questions are invited to telephone the contact person shown on the green sheet in advance of the meeting.
- Members with concerns who would like an item to be discussed by the Board are invited to notify the Secretary, Mr. Neil Dobbs, as soon as possible at 416-978-8425, or e-mail neil.dobbs@utoronto.ca.

*** UTAM Annual Report attached. UTAM financial statements attached for members only. The financial statements are a "restricted" document until they have been reviewed and accepted by the University's Audit Committee, which does not meet until May 19, 2004. Restricted documents may be discussed by members within their particular constituency but not made public. The UTAM financial statements deal only with UTAM's internal financial position and operations. Accounting for the University and pension plan assets managed by UTAM is contained in the financial statements of the University and the pension plan.

**** Confidential documentation attached for members only.