

UNIVERSITY OF TORONTO  
THE GOVERNING COUNCIL  
**REPORT NUMBER 188 OF**  
**THE UNIVERSITY AFFAIRS BOARD**

**May 26, 2015**

To the Governing Council,  
University of Toronto

Your Board reports that it met on Tuesday, May 26, 2015 at 4:30 p.m. in the Council Chamber, Simcoe Hall, with the following members present:

Mr. Andrew Szende, Chair  
Ms. Alexandra Harris, Vice-Chair  
Professor Meric S. Gertler, President  
Professor Jill L. Matus, Vice-Provost,  
Students & First-Entry Divisions  
Ms. Alexis Archbold  
Mr. Marc Arnold  
Ms. Arlene Clement  
Mr. Ben Coleman  
Ms. Katie Dunlop  
Ms. Susan Froom  
Professor Ira Jacobs  
Dr. Joseph Leydon  
Ms. Yerusha Nuh  
Ms. Rita O'Brien  
Mr. Mark Henry Rowswell  
Mr. Anamjit Singh Sivia

**Regrets:**

Mr. David Reid Dobell  
Ms. Lucy Fromowitz  
Mr. Andrew Girgis  
Mr. Gary D. Goldberg

**In Attendance:**

Ms Jennifer Bramer, Director, Academic  
Advising & Career Centre, UTSC  
Ms Andrea Carter, Director, High Risk and  
AODA

Professor Elizabeth Smyth  
Professor Salvatore M. Spadafora  
Ms. Cheryl Ziegler-Davison

**Non-Voting Assessors:**

Professor Angela Hildyard, Vice-President,  
Human Resources  
Ms Anne McDonald, Director, Ancillary  
Services  
Ms Meredith Strong, Director, Office of the  
Vice-Provost, Students and Student Policy  
Advisor  
Mr. Ron Swail, Assistant Vice-President,  
Facilities & Services

**Secretariat:**

Mr. Patrick McNeill, Secretary

Ms. Sue Graham-Nutter  
Mr. Craig Maniscalco  
Professor Janice Gross Stein

Ms Shannon Howes, Manager, Student  
Policy Initiatives and High Risk  
Mr. Dan Hutt, Director, Campus Police  
Services (St. George)

**In Attendance continued:**

Mr. Sam D’Angelo, Manager, Campus  
Police Services

Ms Joan Griffin, Assistant Director, Office  
of the Vice-Provost, Students and First-  
Entry Programs

Ms Nadina Jamison, Executive Director,  
Stakeholder Relations & Strategic  
Initiatives

Ms Paddy Stamp, Sexual Harassment Officer,  
Sexual Harassment Education, Counselling  
and Complaint Office

ITEM 11 IS REPORTED FOR APPROVAL AND ALL OTHER ITEMS ARE REPORTED FOR INFORMATION.

The Chair welcomed members and guests to the meeting, including President Gertler. The Chair congratulated Mr. Coleman who had been elected as President of the University of Toronto Students’ Union (UTSU).

Recognition of Professor Matus

The Chair expressed the special gratitude of the Board to Professor Jill Matus for her seven plus years of service that she had provided as the Senior Assessor to the Board. Professor Matus would be completing her role as Vice-Provost, Students and First-Entry Divisions effective June 30, 2015. The Chair remarked that, through her strong leadership, Professor Matus had championed many important initiatives that had enhanced the student experience; and, that she had demonstrated a profound commitment to students across the institution.

In recognition of the Vice-Provost’s exemplary service to the University, the Chair reported that the Provost had established the “*Jill Matus Excellence in Student Services Award*”; an award that would be presented annually to an individual staff member who had demonstrated excellence in the area of student services.

The Chair stated that the Board would miss her presence at meetings and spoke for all members in wishing Professor Matus the very best. Members applauded.

**1. *Three Priorities: A Discussion (Professor Meric Gertler, President)***

Professor Gertler signalled in his installation address the identification of Three Priorities as a means to help the University to achieve the goals that had been set out in its long-term planning document, *Towards 2030*.

President Gertler noted that the Three Priorities were mutually reinforcing. Since fall 2014, President Gertler had undertaken over 23 consultation sessions featuring all 5 estates.

The Three Priorities were:

Leverage The University of Toronto’s Urban Location

Key goals of this priority were to improve the state of U of T’s host city-region as well as to enhance its reputation as a city-builder.

The University's location in the Greater Toronto Area (GTA) had enabled it to attract and retain among the best teaching and research talent, students, and staff in the world.

In many instances the University of Toronto Mississauga (UTM) and the University of Toronto Scarborough (UTSC) had led the way in forming and fostering community partnerships.

Through its research, teaching, and outreach partnerships, the University would continue to focus on a diverse range of critical urban issues to the benefit of the communities and the University itself. The University would highlight and celebrate its achievements in making a positive impact on the lives of local residents in the GTA.

President Gertler shared that U of T had hosted a two-day symposium in mid-May called the "*Cities of Learning: the University in the Americas*". The symposium had brought together Presidents from the Universities of Buenos Aires, Chicago, São Paulo and U of T, to discuss the most important ways in which the universities had contributed to their cities/regions, the questions these relationships raised and the lessons they could offer to other universities in the Americas.

#### Strengthening International Partnerships

The University had continued to generate interest for collaborations from peer institutions across the globe.

The University would carefully build on this interest to invest in deepening its partnerships in key areas that would be mutually beneficial to itself and its partners, and would do so in a strategic way.

Such partnerships would enhance the University's profile in its ability to work on global challenges; to attract and retain talented faculty and students; create well-prepared global citizens; and support the objectives set out in its urban strategy.

#### Reinventing Undergraduate Education

A key goal for the University was to prepare its students better for lifelong success.

The University had recognized that research-intensive experiential learning in a variety of settings – both local and international – played a critical role in helping prepare students for successful careers on completion of their studies.

The President had referenced the co-presentation made by Ms Susan McCahan, Vice-Provost, Innovations in Undergraduate Education and Professor Vivek Goel, Vice-President, Research and Innovation at the May 20<sup>th</sup>, 2015 meeting of the Governing Council.

The University remained a national leader in new learning technologies – from Massive Open Online Courses (MOOCs) to online teaching tools – to complement the in-class experience of its students.

#### Next Steps

President Gertler stated that his discussion with the Board would be the last public presentation on the Three Priorities. The next step would be to prepare a written document that would take into consideration the input he had received over the consultation period. The document would be distributed and further input would be invited until the end of the year. The President noted that the

response to the Three Priorities had been overwhelmingly positive and that he had also received constructive criticism from members of the University community.

President Gertler agreed with a member's comment that the University also needed to focus on leveraging the uniqueness of the "sub-urban" locations of UTM and UTSC and that many prospective students might not be aware of those campuses and what they had to offer.

In response to a question regarding the *Cities of Learning: the University in the Americas* symposium, President Gertler stated that three themes had emerged that could inform the University: each university embraced the idea that universities were city builders; the Presidents had created the capacity in their respective offices to spearhead community building; and urban-centered initiatives needed to become more visible to the public at large.

The Chair thanked the President for his informative presentation and indicated that he looked forward to the next phase of the consultation process.

## **2. Annual Report: Recognized Campus Groups**

The Chair stated that under the *Policy on the Recognition of Campus Groups*, the administration was responsible for the granting, denying or withdrawing of recognition for campus groups. The University Affairs Board received for information an annual report of such administrative decisions for the St. George campus. The Board also received, for information, the reports presented to each of the respective Campus Affairs Committees at UTM and UTSC.

### **a) University of Toronto Mississauga**

The Chair stated that the annual report for recognized campus groups at UTM had been received by the UTM Campus Affairs Committee on April 27, 2015. It was provided to the University Affairs Board for information.

Dr. Leydon, Chair of the UTM Campus Affairs Committee, noted that there were 83 groups listed in the report and that 23 applications were under review. There were no serious issues and recognition had not been denied or withdrawn from any groups.

Members of the University Affairs Board had no questions about the report.

### **b) University of Toronto Scarborough**

The Chair stated that the annual report for recognized campus groups at UTSC had been received by the Campus Affairs Committee on April 29, 2015. It was provided to the University Affairs Board for information.

Members of the University Affairs Board had no questions about the report.

### **c) University of Toronto St. George**

The Chair stated that the report for recognized campus groups on the St. George campus had been presented to the Board for information.

Professor Matus informed members that the Office of Student Life had recognized 662 groups on the St. George campus for the 2014-15 academic year. Across the three campuses, there were close to 1000 campus groups. Recognition had not been denied or withdrawn from any groups.

Professor Matus commented that the list of recognized campus groups was a reflection of the wide diversity of ways that students had chosen to become involved in campus life. In addition to the hundreds of groups listed in the three reports, there were hundreds of additional clubs and many athletics and recreation activities, which had added significantly to the educational, intellectual, recreational, social and cultural life of the U of T community. As well, many students had been involved in student governments, college and faculty student societies, course unions, and departmental student associations.

A member asked for clarification on the process of how a campus group, such as a club, would close. Professor Matus responded that while some clubs fall away, many new clubs had been established by students reflecting their interests. Student Groups were required to have a constitution and with University recognition, they could continue to access University resources; use the U of T name, etc. Ms Strong added that a renewal process had existed for campus group recognition.

### **3. Annual Reports: Police Services**

The Chair stated that the University Affairs Board received for information an annual on campus police services for the St. George campus. The Board also received, for information, the reports that had been previously presented to each of the respective Campus Affairs Committees at UTM and UTSC.

#### **a) University of Toronto Mississauga**

The Chair stated that the annual report on Campus Police Services at UTM had been received by the Campus Affairs Committee on April 27, 2015.

In response to a member's comment, Dr. Leydon stated that there were no reports on the use of force by Police Services at UTM. The main focus continued to be community policing.

#### **b) University of Toronto Scarborough**

The Chair stated that the annual report on Campus Police Services at UTSC had been received by the Campus Affairs Committee on April 29, 2015.

Members of the University Affairs Board had no questions on the report.

#### **c) University of Toronto St. George**

The Chair stated that the St. George campus report was presented to the Board for information.

Professor Matus introduced Mr. Hutt, Director, Campus Police Services, St. George campus.

Mr. Hutt stated that the report was similar to the previous year for the St. George Campus Police. There had been a decrease in the number of alarms attended over the 81 buildings on campus. This was the result of repairs undertaken on alarm systems and an improvement to educating staff that were unfamiliar with the system and its rules. Over time, there also had been a reduction in the number of thefts, including bicycles being stolen on campus, especially outside of Robarts Library.

A member asked a question regarding the theft of laptop computers. Mr. Hutt commented that Campus Police had introduced a crime prevention product called the *TRACE pen*. The *TRACE pen* used micro dot technology to permanently mark laptops, tablets and other devices. Stolen devices were tracked, recovered and returned to the owner. A “stop theft” device had also been offered.

A member asked about the security plans in place for the Pan Am and Parapan Am Games. Mr. Hutt responded that the University had worked closely with the integrated security group that was responsible for the Games. Wide consultation had also taken place with federal, provincial and municipal police forces for the two campuses which would host sporting events. Mr. Hutt stated that he was comfortable with the arrangements that had been made.

A member enquired about the role of Campus Police at the Toronto Pan Am Sport Centre. Mr. Hutt responded that the UTSC Police Services would continue to have a role with the co-owned sports facility on UTSC campus after the Games were over.

In response to a question, Mr. Hutt outlined the processes and procedures related to the Mental Health Act. The role of Campus Police was a last resort when dealing with individuals on campus property who were determined to be of danger to the public or to themselves.

One member complimented the Campus Police for their professionalism during the strike. Mr. Hutt noted that the processes and procedures for keeping the peace for all members of the campus community had matured over the years and that he was proud of his staff.

#### **4. Annual Report: Code of Conduct for Trademark Licensees**

The Chair stated that the University Affairs Board’s areas of responsibility included the use of the University of Toronto name. The *University of Toronto Trademark Licensing Policy* charged the Board with receiving annual reports on the operation of and issues connected with the trademark licensing program. The report was received by the Board for information.

Professor Matus introduced Ms McDonald, Director, Ancillary Services. Ms McDonald stated that the Trademark Licensing Office was a self-funded unit within the department of Ancillary Services and had one full-time employee. It had experienced a small surplus in 2014-15 which would be contributed to the Student Initiative Fund.

Ms McDonald provided highlights of the report including the University’s decision to support the work of the Bangladesh Accord by requiring its licensees who had sourced, purchased or manufactured apparel in Bangladesh to become signatories of the Accord. The date of implementation would be July 1, 2015. Notices had been sent to licensees of this new requirement.

## 5. Annual Report: 2014 Annual Report of Equity, Diversity and Excellence

The Chair stated that the University Affairs Board had responsibility for equity issues and initiatives and that it received an annual report from Human Resources and Equity for information.

Professor Hildyard presented the annual report and introduced Ms Stamp, Sexual Harassment Officer, who was available to answer questions. Professor Hildyard noted the University's ongoing commitment to address equity and diversity issues through the creation of dedicated offices and roles to support the university community.

Highlights of the Report included:

- main focus of Human Resources and Equity was to raise awareness and provide opportunities for all university members;
- U of T had been named as one of “*Canada’s Best Diversity Employers*” and “*Canada’s Top Family Friendly Employers*”;
- U of T had also been named as one of “*Canada’s Top 10 Employers*” for 2014 and one of “*Greater Toronto’s Top Employers*” for 2014.

A member commented on the issue of childcare for student members. Professor Hildyard stated that the University continued to work with municipal and other government agencies to improve support for childcare, including childcare for student parents. She noted that improvements had been undertaken at the childcare facility at OISE.

## CONSENT AGENDA

On motion duly moved, seconded, and carried

YOUR BOARD APPROVED

THAT the consent agenda be adopted and items on it approved.

## 6. Report of the Previous Meeting: Report Number 187, April 28, 2015

Report number 186, from the meeting of April 28, 2015 was approved.

## 7. Business Arising from the Report of the Previous Meeting

There was no business arising from the report of the previous meeting.

## 8. Date of Next Meeting: Thursday, October 8, 2015 at 4:30 p.m.

The Chair informed members that the next meeting was scheduled for October 8, 2015 at 4:30 p.m.

## 9. Report of the Senior Assessor

### Student Orientation 2015

Professor Matus provided an update on the planning for Orientation in September 2015. The Joint Orientation Leader Training (JOLT) program had been updated and enhanced to include and deepen

topics including way-finding, student safety and sexual violence prevention and reporting. Collaboration between the University and student societies in support of programming and operations of Orientation activities continued. A common set of principles and guidelines to frame orientation programming was also in development.

#### Accessible Campus Online Resource Network (ACORN)

Professor Matus advised members that ACORN would be rolled out in June. As part of the soft launch, ACORN would run in parallel with the current Student Web Service for the remainder of the year. ACORN would be more accessible with additional hours of usage being made available for students and would experience reduced scheduled downtime. It also included a “Student Life” section which would direct users to key student non-academic services. Professor Matus invited members to explore ACORN and welcomed feedback. Comments should be directed to Ms Griffin.

#### Hart House Warden Search

Professor Matus reported that the process of finding a new Warden for Hart House was ongoing and that a recommendation for the appointment would be presented to the Board at an upcoming Special Meeting. Professor Matus recognized Ms O’Brien for her stellar work as Acting Warden. Ms O’Brien would return to the position of Chief Administrative Officer upon the completion of the appointment process for a new Warden.

The Chair stated that the Secretary would formally notify members of the date and time of the Special Meeting.

### **10. Other Business**

#### **a) Board Evaluation Survey**

The Chair had encouraged members to complete the on-line Board Evaluation Survey that would be distributed by the Secretary and noted that the input helped governance leadership and the Secretariat in their annual meeting planning.

The Committee Moved *In Camera*.

### **11. Annual Report: Striking Committee – University Affairs Board**

#### **University Affairs Board**

On a motion duly moved, seconded and carried

IT WAS RESOLVED

THAT the following be appointed to the University Affairs Board for a one-year term from July 1, 2015 to June 30, 2016.

Administrative Staff Members:

- Mr. Paul Kutasi
- Mr. Vikram Sainadh



- Mr. Rhain Louis

Student Members:

- Ms Erin Cicinelli
- Mr. Kawin Ethayarajh
- Ms Jenna Jacobson
- Ms Sylvia Mwangi
- Mr. Amir Torabi

### **Discipline Appeals Board**

On a motion duly moved, seconded and carried

IT WAS RESOLVED

THAT the following be appointed to the Discipline Appeals Board for a one-year term from July 1, 2015 to June 30, 2016

Staff Members:

- Professor Joel Kirsh
- Ms Cheryl Shook

Student Members:

- Ms Caitlin Campisi
- Mr. Ratsko Cvekic
- Ms Aislin Flynn
- Ms Mainawati Rambali

The Committee returned to open session

### **Closing Remarks**

The Chair thanked all the members of the Board for their service over the past year; and Ms Harris, the Vice-Chair, for her support.

The Chair extended, again, a special thank you to Professor Matus and to the other Assessors for their contributions to the Board. He recognized and thanked the staff who had played a key role in coordinating the flow of business for the Board over the year: Mr. Lesage, Ms Howes and Ms Strong.

The Chair also acknowledged the work of the Secretariat for their support of the Board.

On behalf of the members, Professor Matus thanked the Chair for his leadership of the Board in his first year, as Chair.

The Chair wished everyone a pleasant summer.

The meeting adjourned at 6:03 p.m.

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Secretary

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Chair

May 27, 2015