

UNIVERSITY OF TORONTO  
THE GOVERNING COUNCIL  
**REPORT NUMBER 180 OF**  
**THE UNIVERSITY AFFAIRS BOARD**

**March 18, 2014**

To the Governing Council,  
University of Toronto.

Your Board reports that it met on Tuesday, March 18, 2014 at 4:30 p.m. in the Council Chamber, Simcoe Hall, with the following members present:

Ms B. Elizabeth Vosburgh, In the Chair  
Mr. Andrew Szende, Vice-Chair  
Professor Jill Matus, Vice-Provost,  
Students & First-Entry Divisions  
Ms Lucy Fromowitz, Assistant Vice-  
President, Student Life  
Ms Alexis Archbold  
Mr. Marc Arnold  
Mr. Eric Carvalho  
Mr. Yuan Chung  
Mr. Rastko Cvekic  
Mr. Aidan Fishman  
Ms Sue Graham-Nutter  
Professor Bruce Kidd  
Professor Joseph Leydon  
Ms Rita O'Brien  
Professor Elizabeth M. Smyth  
Professor Salvatore Spadafora  
Mr. Chirag Variawa

**Non-Voting Assessors:**

Ms Anne E. MacDonald, Director,  
Ancillary Services  
Mr. Desmond Pouyat, Dean of Student  
Affairs, University of Toronto  
Scarborough (UTSC)  
Ms Meredith Strong, Director, Office of the  
Vice-Provost, Students and Student  
Policy Advisor

Mr. Louis Charpentier, Secretary of the  
Governing Council

**Secretariat:**

Ms Cristina Oke, Acting Secretary

**Regrets:**

Ms Rida Ali  
Ms Aislin Flynn  
Professor Ira Jacobs  
Mr. Asad (A.J) Jamal  
Dr. Gary P. Mooney  
Ms Eleni Patsokas  
Professor Janice Stein  
Ms Roxanne Wright

**REPORT NUMBER 180 OF THE UNIVERSITY AFFAIRS BOARD – March 18, 2014**

**In Attendance:**

Ms Sonia Borg, Assistant Director Ancillary & Student Services, Business Services, University of Toronto Mississauga (UTM)  
Ms Sarah Burley, Acting Manager, Student Policy Initiatives and High Risk  
Ms Christine Capewell, Director, Business Services, UTM  
Ms Anita Comella, Assistant Dean, Co-curricular Physical Activity & Sport, Faculty of Kinesiology and Physical Education  
Mr. Brad Evoy, Chair, Council on Student Services (COSS)  
Mr. Aman Gebru, Finance and University Governance Commissioner, Graduate Students' Union  
Dr. Anthony Gray, Director, Strategic Initiatives and Research, Office of the President  
Ms Joan Griffin, Assistant Director, Office of the Vice-Provost, Students and First-Entry Programs  
Mr. Dale Mullings, Acting Dean of Student Affairs, UTM  
Mr. Paul Reading, General Manager, Chestnut Residence  
Mr. Jim Webster, Chief Administrative Officer, Faculty of Kinesiology and Physical Education

**ALL ITEMS ARE REPORTED FOR INFORMATION**

The Chair welcomed members and guests, and noted that Ms Oke had returned as Acting Secretary to the Board for the meeting. She congratulated Professor Kidd on his recent appointment as Interim Vice-President and Principal of the University of Toronto Scarborough, and congratulated Ms O'Brien, a co-opted member of the Board, on her new role as Acting Warden of Hart House.

The Chair reminded co-opted members of the Board that applications for co-opted membership on the Boards and Committees of Governing Council would close on March 21, 2014.

She informed members that a request to address the Board had been received from Mr. Brad Evoy, the Chair of the Council on Student Services (COSS). The request had been granted, and Mr. Evoy would be invited to speak at the appropriate time.

The Chair noted that this was an historical meeting, as it reflected the revisions to the Board's Terms of Reference arising from the implementation of the new University of Toronto Mississauga (UTM) and University of Toronto Scarborough (UTSC) Campus Council structures. The Board now only approved operating plans rates and fees for the St. George and University-wide student services and service ancillaries. It received for information the plans, rates and fees of the UTM and UTSC service ancillaries and student services, which had received full consideration and discussion at the respective Campus Affairs Committees, and had been approved by the respective Campus Councils. The approvals would be confirmed by the Executive Committee of the Governing Council, because, similar to the Academic Board, the Campus Councils did not include a majority of members drawn from the Governing Council.

**REPORT NUMBER 180 OF THE UNIVERSITY AFFAIRS BOARD – March 18, 2014****1. Operating Plans: Service Ancillaries**

The Chair advised members that the Board's role was not to reconsider the proposals from UTM and UTSC, but rather to receive them for information in the context of the St. George and University-wide proposals that were being considered for approval, and in respect of the Board's interest in campus life on a University-wide basis.

All of the operating plans described the services and programs to be offered, within the financial parameters set by the University's operating budget and financial policies set by the Business Board. The plans included each ancillary's annual operating budget, and described changes to programs and levels of service, categories of users, accessibility, and the applicable user rates/fees.

**(a) University of Toronto Mississauga (UTM)**

Members received for information the Operating Plans for the Service Ancillaries at UTM. Professor Matus informed members that the operating plans had first been reviewed by a number of bodies or groups which included undergraduate and graduate students; faculty and staff. The bodies included the Student Housing Advisory Committee, the Food Service Advisory Committee, the Resident Student Dining Committee and the Transportation & Parking Advisory Committee.

Professor Leydon, Chair of the UTM Campus Affairs Committee, commented that there had been an informative debate at the January 8, 2014 Committee meeting, and the plans had been recommended for approval to the Campus Council with a strong majority.<sup>1</sup>

**(b) University of Toronto Scarborough (UTSC)**

Members received for information the Operating Plans for the Service Ancillaries at UTSC. Professor Matus informed members that the operating plans had been developed through a consultative process, with the Student Housing Advisory Committee, Food User Committee and the Parking Advisory Review Committee providing advice and input.

Ms Sue Graham-Nutter, Chair of the UTSC Campus Affairs Committee, commented that the plans had been well-received at the Committee and Campus Council meetings.<sup>2</sup>

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<sup>1</sup> Minutes of the UTM Campus Life Committee meeting held on January 8, 2014 are available at [http://www.utm.utoronto.ca/governance/sites/files/governance/public/shared/CAMPUS\\_AFFAIRS\\_COMMITTEE/2013-14/Report%203%20Campus%20Affairs%20Committee%2001%2008%202014.pdf](http://www.utm.utoronto.ca/governance/sites/files/governance/public/shared/CAMPUS_AFFAIRS_COMMITTEE/2013-14/Report%203%20Campus%20Affairs%20Committee%2001%2008%202014.pdf)

Minutes of the UTM Campus Council meeting held on February 6, 2014 are available at [http://www.utm.utoronto.ca/governance/sites/files/governance/public/shared/CAMPUS\\_COUNCIL/2013-14/Report%203%20UTM%20Campus%20Council%2002%2006%202014.pdf](http://www.utm.utoronto.ca/governance/sites/files/governance/public/shared/CAMPUS_COUNCIL/2013-14/Report%203%20UTM%20Campus%20Council%2002%2006%202014.pdf).

<sup>2</sup> Minutes of the UTSC Campus Life Committee meeting held on February 12, 2014 are available at <http://www.utscc.utoronto.ca/governance/sites/utscc.utoronto.ca.governance/files/u10/Report%20Number%204%20%20of%20the%20CAC%20Feb%2012%202014.pdf>. Minutes of the Campus Council meeting held on March 4, 2014 are available at <http://www.utscc.utoronto.ca/governance/campus-council-2013-2014>.

**REPORT NUMBER 180 OF THE UNIVERSITY AFFAIRS BOARD – March 18, 2014****1. Operating Plans: Service Ancillaries (cont'd)****(c) St. George Campus**

Professor Matus informed members that consultation on each of the ancillary's plans had occurred first at the local level at which students were involved. The draft plans were then reviewed by the Financial Services Department, whose report was considered by the Service Ancillaries Review Group (SARG). She thanked the members of SARG for their helpful input. Anne MacDonald, Director of Ancillary Services added her thanks to the members of SARG.

A member asked whether there was information available on the value of the University's real estate assets on the St. George campus. Ms MacDonald agreed to ask Financial Services if such information was publicly available.

On motion duly moved, seconded and carried,

YOUR BOARD APPROVED

THAT the proposed 2014-15 operating plans and budgets for St. George Service ancillaries, as summarized in Schedule I; the St. George service ancillary capital budgets as summarized in Schedule V, and the St. George rates and fees in Schedule VI, be approved, effective May 1, 2014.

The Chair thanked Mr. Carvalho, Mr. Fishman and Ms O'Brien for serving on SARG.

**2. Operating Plans and Fees: Student Affairs and Services, University of Toronto Mississauga**

Members received for information the Operating Plans and Fees for Student Affairs and Services at UTM. Professor Matus explained that the fees associated with these operating plans were subject to the terms and conditions of the University's *Protocol on Non-Tuition Fees (Protocol)*. A frequently asked questions document which addressed many of the common questions associated with the *Protocol* and the fees charged under it had been included in the agenda package.

Professor Matus noted that the UTM student affairs and services plans had been considered by the UTM Quality Service to Students Committee (QSS) Council and its working groups; and UTM's Campus Affairs Committee and Campus Council. The services included the UTM Athletics and Recreation Fee, the UTM Health Services Fee, the UTM Student Service Fee, the Summer Shuttle Services Fees and the Mississauga Transit U-Pass Fee.

**(a) Advice from the Quality Service to Students Committee (QSS)**

Professor Matus informed members that QSS had approved most of the elements of the plan with the exception of the athletics and recreation and the health services components. QSS had also approved many of the sub-components of the Student Services Operating Plan but had not approved the plans for the International Centre and Space Occupied by Student Societies. Professor Leydon added that QSS had not objected to the increase in fees for the International Centre and Space Occupied by Student Societies, but had questioned who would pay.

**REPORT NUMBER 180 OF THE UNIVERSITY AFFAIRS BOARD – March 18, 2014****2. Operating Plans and Fees: Student Affairs and Services, University of Toronto Mississauga (cont'd)****(b) Plans and Fees**

Professor Matus explained that, pursuant to the *Protocol*, the administration had recommended that the UTM Athletics and Recreation Fee, Health Services Fee and the Student Services Fee be increased by permanent components and temporary components as detailed in the documentation, the Fee for the U-Pass and the summer shuttle service be increased by the permanent amount.

The increases had been approved by the UTM Campus Council on February 6, 2014, and the Executive Committee of the Governing Council would consider confirmation of the Campus Council's decision at its meeting on March 27, 2014.

**3. Operating Plans and Fees: Student Affairs and Services, University of Toronto Scarborough****(a) Advice from the Council on Student Services (CSS)**

Professor Matus informed members that the UTSC student services plans, which included three proposals for permanent fee increases, had been considered and approved by the U of T Scarborough Council on Student Services (CSS), the body that was equivalent to the St. George Council on Student Services (COSS) and the UTM Quality Services to Students Council (QSS).

**(b) Plans and Fees**

Members received for information the Operating Plans and Fees for Student Affairs and Services at UTSC. Professor Matus explained that the permanent fee increases recommended by the administration had been approved by the UTSC Campus Council at its meeting on March 4, 2014. The Executive Committee of Governing Council would consider confirmation of the Campus Council's decision at its meeting on March 27, 2014.

Ms Graham-Nutter added that the increases had been approved unanimously at the February 12, 2014 meeting of the Campus Life Committee. Mr. Pouyat noted that a pre-budget meeting for student voting members had been held, followed by a meeting with UTSC student leaders. These meetings had proved useful in facilitating the approval process. A member commented that he understood that some students at UTSC had complained that students approached the administration directly for funding help rather than work through recognized student groups. Mr. Pouyat replied that funding for student groups was matched by funds from the operating budget. Professor Kidd noted that funds for student groups were also available from Hart House and from Student Life.

**4. Operating Plans and Fees: St. George Campus and University Wide Services**

Professor Matus stated that the St. George campus services included Student Life Programs and Services, the Faculty of Kinesiology and Physical Education: Co-Curricular Programs, Services, and Facilities; and Hart House.

**REPORT NUMBER 180 OF THE UNIVERSITY AFFAIRS BOARD – March 18, 2014****4. Operating Plans and Fees: St. George Campus and University Wide Services (cont'd)****(a) Advice from the Council on Student Services (COSS)**

Professor Matus advised members that the *Protocol on Non-Tuition Fees (Protocol)* required that the operating plans and fees for the St. George campus services first be considered by COSS, whose advice would be conveyed to the University Affairs Board. In order for a fee increase to be approved by COSS, both a majority of members voting and a majority of student members voting had to vote in favour of the increase. In the absence of advice by COSS, the Governing Council could approve permanent increases at the lesser of the Consumer Price Index (CPI) or the University of Toronto Index (UTI), and temporary increases at the greater of CPI or UTI.

Professor Matus thanked Mr. Evoy, Chair of COSS, for his thoughtful commitment and explained that, even with his strong leadership, COSS had not been able to convey advice to the administration this year. The proposals and the requests for the fee increases from the administration had been presented to the Council on Student Services (COSS) on February 3, 2014. Although dates for all meetings of COSS had been discussed and approved by the members on January 21, 2014, the meeting for the Budget vote scheduled for February 26, 2014 had failed to meet the student quorum requirements. Additional attempts to meet quorum had been unsuccessful.

At the invitation of the Chair, Mr. Evoy addressed the Board. His written submission to the Board is attached as Appendix A.

At the conclusion of his remarks, a member asked how many COSS meetings had been held at which quorum was not present. Mr. Evoy replied that quorum had been present at all meetings except those on February 26, 2014 and March 4, 2014. Another member asked why there had been no quorum on February 26, 2014. Mr. Evoy replied that representatives of the University of Toronto Student Union (UTSU) had indicated that they needed more time, while the Association of Part-time Undergraduate Students (APUS) and the Graduate Student Union (GSU) had conducted a vote on the proposals.

The Chair thanked Mr. Evoy for his leadership of COSS and for his remarks.

**(b) Operating Plans and Fees: Student Life, St. George Campus**

Ms Fromowitz thanked Mr. Evoy for his work during a difficult year.

She noted that 90% of the total budget for the Office of Student Life was composed of fixed costs – 81% compensation and 9% occupancy costs. The average annual increase in compensation at the University was 5%, while other fees increased by an average of 2%. Student participation in the services provided by the Office was also increasing.

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**4. Operating Plans and Fees: St. George Campus and University Wide Services (cont'd)**

**(b) Operating Plans and Fees: Student Life, St. George Campus (cont'd)**

On motion duly moved, seconded, and carried

YOUR BOARD APPROVED

THAT the 2014-15 operating plans and budget for Student Life Programs and Services, as presented in the documentation from Lucy Fromowitz, Assistant Vice-President, Student Life, be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$142.22 (\$28.45 for a part-time student), which represents a year over year increase of \$9.08 (\$1.82 for a part-time student) or 6.82% (resulting from the elimination of a 2011-12 three year temporary increase, a permanent increase of 2%, and a temporary increase of 6.5%).

**(c) Operating Plans and Fees: Faculty of Kinesiology and Physical Education: Co-Curricular Programs, Services and Facilities**

Professor Matus noted that, in addition to the consideration by COSS, the plans had been considered and approved by the Council on Athletics and Recreation, which included a number of students. Ms Comella added that the co-curricular programs and services had increased and strengthened during the past year.

On motion duly moved, seconded and carried,

YOUR BOARD APPROVED

THAT the 2014-15 operating plans and budget for Faculty of Kinesiology & Physical Education: Co-Curricular Programs, Services and Facilities, as presented in the documentation from Anita Comella, Assistant Dean, Co-Curricular Physical Activity and Sport, be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$157.07 (\$31.41 for a part-time student), which represents a year over year increase of \$2.24 (\$0.44 for a part-time student) or 1.45% (resulting from the elimination of a 2011-12 three year temporary increase, a permanent increase of 2%, and a temporary increase of 5.8%); and

THAT the sessional fee for a full-time student at UTM or UTSC be increased to \$18.22 (\$3.64 for a part-time student), which represents a year over year increase of \$0.26 (\$0.05 for a part-time student) or 1.45% (resulting from the elimination of a 2011-12 three year temporary increase, a permanent increase of 2.0%, and a temporary increase of 5.8%).

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**4. Operating Plans and Fees: St. George Campus and University Wide Services (cont'd)**

**(d) Operating Plans and Fees: Hart House**

Professor Matus noted that, in addition to the consideration by COSS, the plans had been considered and approved by the Hart House Board of Stewards. Professor Kidd commented that the requested increase in fees was less than in previous years, as ways had been found to increase revenue opportunities. Students' fees funded 53% of Hart House revenue while students used 75% of the programs. He noted that the 2014-15 budget included the creation and implementation of a summer fitness fee that had been postponed last year.

Professor Kidd also acknowledged the work of Mr. Evoy as COSS Chair.

On motion duly moved, seconded and carried

YOUR BOARD APPROVED,

THAT the 2014-15 operating plans and budget for Hart House, as presented in the documentation from Bruce Kidd, Warden, be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$80.51 (\$16.11 for a part-time student), which represents a year over year increase of \$1.12 (\$0.22 for a part time student) or 1.4% (resulting from the elimination of a 2011-12 three year temporary increase, a permanent increase of 2%, and a temporary increase of 2.62%); and

THAT the sessional fee for a full-time student at UTM or UTSC be increased to \$2.47 (\$0.50 for a part-time student), which represents a year over year increase of \$0.03 (\$0.01 for a part time student) or 1.4% (resulting from the elimination of a 2011-12 three year temporary increase, a permanent increase of 2%, and a temporary increase of 2.62%).

**CONSENT AGENDA**

On motion duly moved, seconded, and carried

YOUR BOARD APPROVED

THAT the consent agenda be adopted.

**5. Report of the Previous Meeting: Report Number 179, February 4, 2014**

The report of the previous meeting was approved

**6. Business Arising from the Report of the Previous Meeting**

There was no business arising from the Report of the Previous Meeting



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**7. Date of Next Meeting: Tuesday, April 29, 2014 at 4:30 p.m.**

**8. Report of the Senior Assessor**

Professor Matus reported on the follow matters.

**(a) Student Societies Summit**

The last meeting of the Summit had taken place on Friday March 14. The Summit had met ten times since October 2013 and had discussed in depth the issues that the Provost had identified for its consideration when it was established. Professor Matus thanked the students and faculty experts for their time and contributions to the Summit.

While not all student delegates could or had chosen to attend every meeting, the faculty experts leading the Summit had had ample opportunity to lead discussion of important issues, consult with the delegates and hear a range of views. It had not been possible, however, to effect a resolution to the fee diversion and other issues dividing the University of Toronto Students' Union (UTSU) and some of the divisional and college societies.

Professor Matus reminded members that the Summit had been formed after members of the Executive Committee of Governing Council had raised concerns regarding the management agreement for the Student Commons project and an attempt to address issues between Student Societies through mediation had been unsuccessful. This concern had led to the approval of a resolution by the Executive Committee requiring the Student Commons Agreement to be brought back to the Executive Committee for consideration for inclusion on a Governing Council meeting agenda, after issues among the Student Societies had been "satisfactorily resolved or constructively dealt with by the societies and the Administration".

Professor Matus explained that the faculty Summit members would now write a report which would likely include recommendations. This report would be submitted to the Provost who would then bring a response forward to Executive Committee and Governing Council.

The faculty Summit members had indicated that one of their recommendations might be a policy review of existing Governing Council policies that dealt with student organizations, and a recommendation for policy change or additional policy. In this regard, they would take into account the discussions and formal submissions from the student delegates at the Summit requesting policy change. The faculty Summit members had also indicated that they might set out the minimum standards to which all student organizations needed to adhere in more detail than policies currently did.

It was hoped that the report and administrative response would be submitted to the Executive Committee for consideration at its May 12, 2014 meeting.

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**8. Report of the Senior Assessor (cont'd)**

**(b) Mental Health Committee**

Professor Matus informed members that the report and recommendations of the Provostial Advisory Committee on Student Mental Health were expected in Fall 2014. The Committee had held 50 focus groups across the three campuses, with staff from Student Life providing support for note taking. She thanked Ms. Fromowitz, and Health and Wellness staff at the three campuses for their work on this initiative.

A member asked whether the Committee was collaborating on mental health initiatives with the Graduate Students Union (GSU). Ms Fromowitz replied that she would be attending the GSU meeting that was being held later in the evening.

**(c) University of Toronto Scarborough (UTSC) Shuttle Service**

Professor Matus reported that, at the request of the Chair of Governing Council, the possibility of a UTSC shuttle service was being explored. A draft survey on inter-campus travel access had been prepared and would be conducted in April, once the National Survey on Student Engagement (NSSE) had been completed. The Scarborough Campus Student Union (SCSU) had been consulted on the draft survey.

**9. Other Business**

There was no other business.

The meeting adjourned at 5:40 p.m.

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Secretary

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Chair

March 26, 2014

## REPORT NUMBER 180 OF THE UNIVERSITY AFFAIRS BOARD – March 18, 2014

## Appendix A

Dear Members of the University Affairs Board,

I am writing you today as Chair of the Council on Student Services, with regards to the Council's annual vote on Operating Plans and Compulsory, Non-Academic, Student Ancillary Fees. The Council will not be providing its usual advice on these matters, due to our inability to meet in the full and proper timelines agreed to and established at the start of our cycle.

That said, the Council did have a fulsome discussion of the three operating plans of the Office of Student Life, Hart House, and Athletics and Recreation on February 3<sup>rd</sup>. In this discussion, while all supported the operations of these bodies, questions were asked and positions analyzed by members. Since that meeting, two of the three student unions represented at COSS are said to have taken positions on matters related to the Council, but I cannot speak to those positions at this time.

On February 26<sup>th</sup>, our Council was to meet to move forward on the voting for these Operating Plans and Fees. This was delayed to give further time for one of these student unions to consider its position on the issues related to the Council. This decision was made by members in good faith that a further decision could be made as required. On March 4<sup>th</sup>, our Council met and attempted to reach a wider resolution on these outstanding tasks. However, our meeting did not receive the appropriate quorum to be able to do so in full.

At this meeting, I was instructed by members present to ask the Chair of University Affairs Board for further time, which was done and was denied—with the caveat that any new information could be presented to this Board. Further attempts to arrange a meeting were unsuccessful.

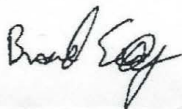
In the Council's history since 1997, we have not had a situation of this type arise—where the Council's activities have not been able to be expressed in full—and it is clear that the outcome of these last few weeks has set a poor precedent for the Council. The ability of the Council to advise and give direction on these matters is its primary function and, in that, we have not succeeded. In essence, the student voice has not been fully expressed, as is the very purpose of the Protocol as mandated by government. In this way there is much greater impact that simply the lack of provision of advice, but the loss of many voices which would desire to be heard.

Yet, even in their silence, still there remains restriction on the determinations which the Board may make at this point. In spite of our inability to vote, members are still bound by the COSS Protocol and therefore may only consider fee increases that correspond with Section E, Clause 3.c. and Clause 4 of the Protocol. These provisions are in place, regardless of an outcome of a vote from the Council and remain in place in the current situation. As such, members may only a fee increase “by a percentage less than or equal to the lesser of the UTI increase or the CPI increase” permanently, or by “an increase in existing fees not greater than the greater of the UTI increase or the CPI increase” on a three-year, temporary basis.

In summary, the Council has attempted to fulfill its duties in good faith, but is unable to do so at this time. Further, I have spoken to the wider impacts for the voice of students in the wake of these occurrences, while I remind you of the limits to your decision-making under the Protocol. I would thank you, as well, for the opportunity to attempt to guide this body, as Chair, through these difficult times and assure you that I will be providing recommendations to my successor to ensure that such silencing of student concern is not to occur in future.

Thank you very much for your time.

All the best,



**Brad Evoy**  
Chair, Council on Student Services (COSS)