

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 174 OF
THE UNIVERSITY AFFAIRS BOARD

March 19, 2013

To the Governing Council,
University of Toronto.

Your Board reports that it met on Tuesday, March 19, 2013 at 4:30 p.m. in the Council Chamber, Simcoe Hall, with the following members present:

Ms B. Elizabeth Vosburgh, In the Chair

Mr. Chirag Variawa, Vice-Chair

Professor Jill Matus, Vice-Provost,
Students

Ms Lucy Fromowitz, Assistant Vice-
President, Student Life

Mr. Andrew O.P. Drummond

Ms Kimberly Elias

Mr. Aidan Fishman

Mrs. Renu Kanga Fonseca

Professor Bruce Kidd

Mr. Sammy Lau

Mr. Samuel Oduneye

Ms Anne MacDonald

Professor Elizabeth M. Smyth

Mr. Andrew Szende

Ms Gina Trubiani

Non-Voting Assessors:

Mr. David Newman, Acting Director,
Office of the Vice-Provost, Students

Dr. Mark Overton, Dean of Student Affairs,
University of Toronto Mississauga
(UTM)

Mr. Desmond Pouyat, Dean of Student
Affairs, University of Toronto
Scarborough (UTSC)

Secretariat:

Mr. David Walders, Acting Secretary

Regrets:

Ms Denisse Albornoz

Ms Alexis Archbold

Professor Robert L. Baker

Ms Arlen Orellana

In Attendance:

Liza Arnas - UTSC

Sonia Borg – Assistant Director Ancillary & Student Services, UTM

Karen Lewis - Director, Human Resources, Professional Faculties South

Jennifer Bramer - Director, Academic Advising & Career Centre, UTSC

Gloria Caneo - Ancillary Services

Christine Capewell – Director, Business Services, UTM

Joseph Catauldelk- Ontario Institute for Studies in Education

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Anita Comella- Assistant Dean, Faculty of Kinesiology and Physical Education
Jacinta Crasta – Financial Services, UTSC
Rastko Cvekic – GL Member Elect
Joyce Hahn – Financial Services, UTSC
Paul Handley – Chief Administrative Officer, Student Life
Shannon Howes – Coordinator, Student Policy Initiatives, Office of the Vice-Provost, Students
Alexandra Lore – Health and Wellness, UTSC
Carmella Mazin - Financial Services, UTSC
Scott McRoberts - Director, Athletics & Recreation, UTSC
Bill McFadden – Director, Hospitality & Retail Operation, UTM
Steve Moate – Senior Legal Counsel
Felicity Morgan – Director, Career Centre, UTSC
Rita O’ Brien – Chief Administrative Officer, Hart House
Michelle Verbrugge – Director, Student Housing & Residence Life, UTSC
Jim Webster – Faculty of Kinesiology and Physical Education

ALL ITEMS ARE REPORTED FOR INFORMATION

The Chair welcomed members and guests to the meeting

1. Operating Plans - Service Ancillaries *(for approval)*

Professor Jill Matus, Vice-Provost, Students explained that the University Affairs Board approved the Operating Plans for Service Ancillaries on an annual basis. She noted that the development of the operating plan was a highly consultative process and she thanked the Service Ancillaries Review Group (SARG) for their contribution to the process.

Ms Anne MacDonald, Director, Ancillary Services explained that the the ancillary services were self-funded.

A member asked why there were so many different categories of parking spaces and so many different fees for parking. Ms MacDonald responded that this was based both on demand for different locations on campus and on neighbourhood surveys that explained parking rates in the surrounding community.

On motion duly made, seconded and carried,

YOUR BOARD APPROVED,

THAT, the University Affairs Board approve the 2013-14 operating plans and budgets for Service Ancillaries, as summarized in Schedule I; the service ancillary capital budgets as summarized in Schedule V, and the rates and fees in Schedule VI.

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2. Operating Plans - Student Affairs and Services –UTM (for approval)

Professor Matus noted that the Operating Plan from UTM was the first of five (5) student affairs and services operating plans presented to the Board for approval. Referring to a handout provided at the meeting (and attached here as [Appendix A](#)), Professor Matus explained that fees for student affairs and services were governed by three main U of T policies. She also explained the role of campus councils on student services, as well as the interrelation between the University of Toronto Index and the Consumer Price Index, and how each factored into the calculation of fees for student affairs and services.

Dr. Mark Overton, Dean of Student Affairs, UTM, noted that a key area of focus for this operating plan was mental health counselling.

A member asked whether there was a standard formula to determine what portion of the full-time fees were paid by part-time students. Professor Matus replied that normally part-time students would pay 20% of the fees that full-time students would pay.

On motion duly made, seconded and carried,

YOUR BOARD APPROVED,

THAT, the 2013-14 operating plans and budgets for the UTM Student Services (including the Health & Counselling Centre, the Department of Physical Education, Athletics & Recreation, and items under the Student Services fee), as presented in the documentation from Mark Overton, Dean of Student Affairs, be approved; and

THAT the sessional Athletics & Recreation fee for a UTM-registered or UTM-affiliated full-time student on the Mississauga campus be increased to \$164.20 (\$32.84 for a part-time student), which represents a year-over-year permanent increase of \$3.20 (\$0.64 for a part-time student) or 2.0%, and a three-year temporary increase of \$0.79 (\$0.16 for a part-time student) or 0.5%; and

THAT the sessional Health Services fee for a UTM-registered or UTM-affiliated full-time student on the Mississauga campus be increased to \$33.01 (\$6.60 for a part-time student), which represents a year-over-year permanent increase of \$4.34 (\$0.87 for a part-time student) or 15.1%; and

THAT the sessional Student Services fee for a UTM-registered or UTM-affiliated full-time *undergraduate* student on the Mississauga campus be increased to \$139.26 (\$28.05 for a part-time student), which represents a year-over-year permanent increase of \$2.67 (\$0.53 for a part-time student) or 2.0%, and a three-year temporary increase of \$2.89 (\$0.58 for a part-time student) or 2.2%; and

THAT the sessional Student Services for a UTM-affiliated full-time *graduate* student on the Mississauga campus be increased to \$127.27 which represents a year-over-year permanent increase of \$2.74; and a three-year temporary increase of \$2.95; and

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THAT the sessional (fall and winter only) Mississauga Transit *Fall-Winter* 2013-14 U-Pass fee for a UTM-affiliated *graduate* student on the Mississauga campus be increased to \$78.12; and THAT the sessional (fall and winter only) Mississauga Transit *Summer* 2014 U-Pass fee for a UTM-affiliated *graduate* student on the Mississauga campus be increased to \$48.53.

3. Operating Plans - Student Affairs and Services – UTSC (for approval)

On motion duly made, seconded and carried,

YOUR BOARD APPROVED,

THAT the 2013-14 operating plans and budgets for the UTSC Student Services (including Health & Wellness, Physical Education & Athletics, and the Student Services), as presented in the attached documentation from Desmond Pouyat, Dean of Student Affairs, be approved; and

THAT the sessional fee for a full-time student on the University of Toronto Scarborough campus be increased to \$57.85 (\$11.57 for a part-time student), which represents a year over year increase of \$1.48 (\$0.30 for a part-time student) or 2.6% (resulting from a permanent increase of 0.6%, and a temporary increase of 2.0%); and

THAT the sessional fee for a full-time student on the University of Toronto Scarborough campus be increased to \$116.00 (\$23.20 for a part-time student), which represents a year over year increase of \$2.92 (\$0.58 for a part-time student) or 2.60% (resulting from a permanent increase of 0.6%, and a temporary increase of 2.0%); and

THAT the sessional fee for a full-time student on the University of Toronto Scarborough campus be increased to \$157.77 (\$31.55 for a part-time student), which represents a permanent year over year increase of \$2.44 (\$0.49 for a part time student) or 1.6%, approved by the Council on Student Services on February 11, 2013. NOTE: At present, UTSC-affiliated students include School of Graduate Studies students affiliated with the UTSC campus (graduate students).

4. Operating Plans - Student Services, St. George Campus (for approval)

4.1. Advice from the Council on Student Services (COSS) (for information)

Professor Matus noted that at its meeting held on February 27, 2013, COSS had considered the operating plans and fees of Student Life Programs and Services; Hart House; and the Faculty of Kinesiology and Physical Education: Co-curricular Programs and Services. She further noted that all three resolutions for approval of the plans and fees had failed to receive the support of a majority of students present and voting.

REPORT NUMBER 174 OF THE UNIVERSITY AFFAIRS BOARD – March 20, 2013**4.2. Operating Plans - Athletics & Recreation** *(for approval)*

Ms. Anita Comella, Assistant Dean, Faculty of Kinesiology and Physical Education, noted that despite a reduction in some support through government grants, Athletics & Recreation continued to offer many excellent services, including many tri-campus initiatives.

A member inquired as to whether, in the future, graduate students would be able to use athletic facilities other than Hart House during the summer. Professor Bruce Kidd, Warden, Hart House, explained that attempts had been made to accommodate expanded access for graduate students but that an agreement with the Graduate Students' Union on this matter had not yet been reached. He also noted that beginning this summer, the Athletics and Recreation fee structure would be harmonized so that all undergraduate summer students would be paying a fee for access to all athletic facilities.

On motion duly made, seconded and carried with one abstention,

YOUR BOARD APPROVED,

THAT the 2013-14 operating plans and budget for Faculty of Kinesiology & Physical Education: Co-Curricular Programs, Services and Facilities, as presented in the documentation from Anita Comella, Assistant Dean, Co-Curricular Physical Activity and Sport, be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$154.83 (\$30.97 for a part-time student), which represents a year over year permanent increase of \$4.82 (\$0.96 for a part-time student) or 3.21% (resulting from the elimination of a 2010-11 three year temporary increase, and a permanent increase of 9.7%); and

THAT the sessional fee for a full-time student at UTM or UTSC be increased to \$17.96 (\$3.59 for a part-time student), which represents a year over year permanent increase of \$0.56 (\$0.11 for a part-time student) or 3.21% (resulting from the elimination of a 2010-11 three year temporary increase, and a permanent increase of 9.7%).

4.3. Operating Plans - Hart House *(for approval)*

Professor Bruce Kidd explained that the fees detailed in the operating plan would support a balanced budget for 2013-2014. He highlighted the plans for staff development programs for Hart House employees which would operate in conjunction with the Co-curricular Record.

A member asked whether students at UTM and UTSC had full access to Hart House. Professor Kidd responded that UTM and UTSC students were full members of Hart House and that efforts would continue to be made to communicate this to those students.

On motion duly made, seconded and carried,

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YOUR BOARD APPROVED,

THAT the 2013-14 operating plans and budget for Hart House, as presented in the documentation from Professor Brice Kidd, Warden, be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$79.39 (\$15.89 for a part-time student), which represents a year over year permanent increase of \$3.96 (\$0.79 for a part time student) or 5.2% (resulting from the elimination of a 2010-11 three year temporary increase, and a permanent increase of 8.56%); and

THAT the sessional fee for a full-time student at UTM or UTSC be increased to \$2.44 (\$0.49 for a part-time student), which represents a year over year permanent increase of \$0.12 (\$0.02 for a part time student) or 5.2% (resulting from the elimination of a 2010-11 three year temporary increase, and a permanent increase of 8.56%).

4.4. Student Life Programs and Services, St. George Campus (for approval)

Ms Lucy Fromowitz, Assistant Vice-President, Student Life, thanked those who attended the meetings of the Council on Student Services for their valuable feedback and for their endorsement of the operating plan.

On motion duly made, seconded and carried,

YOUR BOARD APPROVED,

THAT the 2013-14 operating plans and budget for Student Life Programs and Services, as presented in the documentation from Lucy Fromowitz, Assistant Vice President, Student Life, be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$133.14 (\$26.63 for a part-time student), which represents a year over year permanent increase of \$6.32 (\$1.26 for a part-time student) or 4.99% (resulting from the elimination of a 2010-11 three year temporary increase, and a permanent increase of 8.78%).

5. Compulsory Non-Academic Incidental Fees – Student Society Fees: Student Society Proposals for Fee Increases (for approval)

Professor Matus explained that requests for increases were brought forward to the Board by the administration with the assurances of the student societies that due constitutional procedures had been followed. She noted that no complaints of unconstitutional practices were received.

On motion duly made, seconded and carried,

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YOUR BOARD APPROVED,

THAT, beginning in the Summer 2013 session the **Association of Erindale Part-time Undergraduate Students** (EPUS) fee be increased as follows: (a) an increase to \$93.90 per session (summer session only) for a Mississauga Transit U-Pass. If approved, the total EPUS fee will be \$99.65 per session in the summer session, charged to all part-time undergraduate UTM students.

THAT, on the condition that the Board of the **Erindale College Student Council** (UTMSU) supports the proposal for a Mississauga Transit U-Pass fee in March 2013, the University Affairs Board approve the following:

THAT beginning in the summer 2013 session, the Erindale College Student Union (operating as the University of Toronto Mississauga Students' Union, UTMSU) fee be increased as follows: (a) an increase of \$8.49 per session to \$102.77 (summer session only) in the Mississauga Transit U-Pass portion of the fee; and (b) The charging of the UTMSU fee to Mississauga Academy of Medicine Students. If approved, the total UTMSU fee will be \$134.52 per session in the summer session, charged to all full-time undergraduate UTM students.

THAT beginning in the summer 2013 session, the **Scarborough Campus Community Radio** (SCCR) fee be charged to all full-time University of Toronto Scarborough students. If approved, the total SCCR fee will be \$4.85 per session in the summer session, charged to all part-time undergraduate UTSC students.

CONSENT AGENDA

6. Report of the Previous Meeting: Report Number 173 – February 5, 2013

Report Number 173 from February 5, 2013, was approved.

7. Business Arising from the Report of the Previous Meeting

There was no business arising from the Report of the previous meeting.

8. Date of the Next Meeting – Tuesday, April 30, 2013 at 4:30 p.m.

9. Report of the Senior Assessor

Professor Matus' report addressed the following matters:

REPORT NUMBER 174 OF THE UNIVERSITY AFFAIRS BOARD – March 20, 2013**Admissions and Recruitment Process**

Professor Matus explained that the Enrolment Services office had undertaken several research initiatives, including surveys, to gather evidence on why students who receive admissions offers accepted or declined those offers. Last year, among the top students who did not accept offers, there was a strong indication that they would have if one or a combination of the following had been guaranteed to them:

- 1) Part time jobs on campus
- 2) A research opportunity
- 3) Faculty Mentor
- 4) An international opportunity

Professor Matus noted that a new scholarship program, the President Scholars of Excellence Program, had been established that included these items. In addition, Professor Matus noted that her office continued to work with the academic divisions, many of which had added their own recruitment incentives, in addition to what would be provided institutionally.

Report on Student Financial Assistance

Professor Matus advised that the *Report on Student Financial Assistance* was presented at the Committee on Academic Programs and Planning and at the Business Board. She noted that it was also available online. She remarked that it provided a comprehensive overview of the manifold ways in which U of T meets its commitment to access and financial aid.

Campus Life - the Student Boundless Campaign

Over the past several months, the Office of the Vice-Provost, along with the Division of University Advancement and the Student Life offices across the campuses had worked together on a poster and banner campaign to increase student awareness of the Boundless campaign and to promote engagement in and identification with the University. These “We’ve got a course for that/We’ve got a club for that” posters and banners have received a very positive response from students. Professor Matus played a brief video clip that had been developed to further support the Campaign and noted that the video would be available on various University websites following final editing.

10. Other Business

No other items of business were raised.

The meeting adjourned at 5:30 p.m.

 Acting Secretary

 Chair

March 26, 2013