

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 168 OF
THE UNIVERSITY AFFAIRS BOARD

March 13, 2012

To the Governing Council,
University of Toronto.

Your Board reports that it met on Tuesday, March 13, 2012 at 4:30 p.m. in the Council Chamber, Simcoe Hall, with the following members present:

Ms B. Elizabeth Vosburgh, In the Chair
Mr. Ken Davy, Vice-Chair
Professor Jill Matus, Vice-Provost, Students
Ms Lucy Fromowitz, Assistant Vice-President,
Student Life
Ms Diana A.R. Alli
Professor Robert Baker
Ms Celina Rayonne Caesar-Chavannes
Mr. Richard Chambers
Mr. Daniel DiCenzo
Mr. Andrew O.P. Drummond
Mr. Arman Hamidian
Ms Tina Hu
Professor Bruce Kidd
Mr. Samuel Oduneye
Professor Elizabeth M. Smyth
Ms Morgan Vanek

Non-Voting Assessors:

Mr. Jim Delaney, Director, Office of the Vice-Provost, Students
Ms Gail Milgrom, Acting Assistant Vice-President, Campus and Facilities Planning
Ms Anne E. MacDonald, Director, Ancillary Services
Mr. Mark Overton, Dean, Student Affairs, University of Toronto Mississauga
Mr. Desmond Pouyat, Dean of Student Affairs, University of Toronto Scarborough

Secretariat:

Ms Cristina Oke (Acting Secretary)

Regrets:

Mrs. Heather Hines
Professor Ira Jacobs
Mr. Gary P. Mooney
Mr. Jorge Prieto
Ms Ziyang Zhang

In Attendance:

Professor Scott Mabury, Vice-President, University Operations
Ms Liza Arnason, Director, Student Life, University of Toronto Scarborough (UTSC)
Mr. Carl Bagot, Chair, Council on Student Services, UTSC
Mr. Steve Bailey, Director, Office of Space Management
Ms Sonja Borg, Assistant Director, Business Services, University of Toronto Mississauga (UTM)
Ms Alison Burnett, Director, Health and Counselling Centre, UTM
Ms Christine Capewell, Director, Business Services, UTM
Mr. Gilbert Cassar, President, University of Toronto Mississauga Students' Union (UTMSU)
Ms Anita Comella, Assistant Dean, Co-curricular Physical Activity & Sport, Faculty of Kinesiology and Physical Education
Ms Gloria Cuneo, Director, Faculty, Residential, and Student Family Housing
Ms Joan Griffin, Special Projects Officer, Office of the Vice-Provost, Students
Ms Joyce Hahn, Financial Officer, Ancillary Operations, UTSC

In Attendance (cont'd):

Mr. Paul Handley, Chief Administrative Officer, Student Life
Mr. Anwar Kazimi, Board and Committee Secretary of the Governing Council
Professor Gretchen Kerr, Associate Dean, Faculty of Kinesiology and Physical Education
Mr. Walied Khogali, Executive Coordinator, UTMSU
Ms Roseanne Lopers-Sweetman, Chief Administrative Officer, Faculty of Kinesiology and Physical Education
Mr. Jason Macintyre, Dean of Residence, Graduate House
Ms Joan McCurdy-Myers, Director, Career Centre, UTM
Mr. Scott McRoberts, Director, Physical Education and Athletics, UTSC
Ms Sara Moyeen, Chief Returning Officer, Association of Erindale Part-time Undergraduate Students (EPUS)
Mr. Dale Mullings, Director, Student & Residence Life, UTM
Mr. Paul Readings, Manager, 89 Chestnut Residence
Mr. Thomas Snell, Manager, Finance and Initiatives, Student Housing and Residence Life Office, UTSC
Ms Cherri-Ann Valentine, President, EPUS
Ms Roxanne Vieira, EPUS
Mr. Jim Webster, Director of Finance, Faculty of Kinesiology and Physical Education

ITEM 1 CONTAINS A RECOMMENDATION FOR CONCURRENCE WITH THE ACADEMIC BOARD. ALL OTHER ITEMS ARE REPORTED FOR INFORMATION.

PURSUANT TO SECTION 33 OF BY-LAW NUMBER 2 OF THE GOVERNING COUNCIL, ITEM 1 ON THE AGENDA WAS CONSIDERED BY THE UNIVERSITY AFFAIRS BOARD *IN CAMERA*.

1. Capital Project: Project Planning Report for the St. George Back Campus Fields Project

On a motion duly moved, seconded, and carried,

YOUR BOARD CONCURRED WITH THE (PROSPECTIVE) RECOMMENDATION OF THE ACADEMIC BOARD

THAT the recommendation contained in the Memorandum from the Acting Assistant Vice-President, Campus and Facilities Planning dated February 22, 2012 be approved.

THE UNIVERSITY AFFAIRS BOARD MOVED INTO OPEN SESSION.

2. Chair's Remarks

The Chair welcomed guests from the University's ancillary operations and student services offices who were in attendance and thanked them for their ongoing work in enhancing the student experience.

She reminded members that the operating plans that were being considered had originated at the divisional level and had been through a rigorous governance process to prioritize program initiatives. Interested estates had been represented and had contributed to the planning process. Members of the Board were being asked to satisfy themselves that the processes that had brought forward the items on the agenda had been appropriate and thorough, and that relevant questions and issues had been raised and dealt with. If so, it was the responsibility of the Board to approve the various plans and budgets.

3. Operating Plans: Service Ancillaries

Professor Matus noted that each year the University Affairs Board was asked to approve the operating plans of the service ancillaries. Consultation on each of the ancillary's plans occurred first at the local level at which students were involved. Draft plans for each ancillary had been reviewed by the Financial Services Department, and their report had been considered by the Service Ancillaries Review Group (SARG) which included three members of the Board.

Ms MacDonald, Director of Ancillary Services, explained that the ancillary services were not subsidized from the University's operating budget but were self-funded and were required to build up adequate reserves to allow for future investments.

A member thanked service ancillary staff for their work.

A member asked why parking revenue was decreasing on the St. George campus and what had been responsible for the significant deficit in 2009-10. Ms MacDonald replied that the decline in parking revenue was the result of the erosion of parking inventory at the campus combined with the financial, social and environmental issues associated with driving that made alternative transportation more attractive. The reason for the deficit in 2009-10 was a \$2 million repair of the parking garage of the Ontario Institute for Studies in Education (OISE) which had to be expensed rather than capitalized. Ms. Macdonald added that while the Parking ancillary currently had sufficient financial reserves, these were being eroded and that it would be necessary to develop solutions aimed at correcting the annual operating deficit."

A member asked why ancillaries of the federated colleges were not included in the operating plans. Ms MacDonald explained that each of the federated colleges had a governing body that approved operating plans for their ancillary services.

The Chair thanked Ms Alli, Mr. DiCenzo and Ms Hu for representing the Board on the Service Ancillaries Review Group.

On a motion duly made, seconded and carried

YOUR BOARD APPROVED

The 2012-13 operating plans and budgets for Service Ancillaries, as elaborated in the *Service Ancillaries Report on Operating Plans 2012-2013*, and summarized in Schedule I; the service ancillary capital budgets as summarized in Schedule V, and the rates and fees in Schedule VI.

4. Operating Plans: Student Services, University of Toronto Scarborough (UTSC)

Professor Matus noted that this was the first of five plans that were being considered for the various student services across the three campuses. The fees associated with each of these operating plans were subject to the terms and conditions of the *Protocol on Non-Tuition Fees*¹ that required that the operating plans and fees for the campus services first be considered by one of the protocol bodies.² The approval

¹ *Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees.*

² These bodies include the University of Toronto Scarborough (UTSC) Council of Student Services (CSS), the University of Toronto Mississauga (UTM) Quality Services to Students Council (QSS), and the St. George Council on Student Services (COSS).

4. Operating Plans: Student Services, University of Toronto Scarborough (UTSC) (cont'd)

of a fee increase required the support of both a majority of voting members and a majority of voting student members. If the increase in fees was not approved, the Governing Council could approve a permanent increase at the lesser of the Consumer Price Index (CPI) or the University of Toronto Index (UTI) plus a temporary increase at the greater of CPI or UTI.³

The UTSC student services plans had been approved by the UTSC CSS.

Mr. Pouyat thanked the members of UTSC CSS for their support of the operating plans, and noted that the Chair of CSS along with several other representatives of UTSC were present.

On a motion duly made, seconded and carried

YOUR BOARD APPROVED

THAT the 2012-13 operating plans and budgets for the UTSC Student Services (including Health & Wellness, Physical Education & Athletics, and the Student Services), as presented in the attached documentation from Desmond Pouyat, Dean of Student Affairs, be approved; and

THAT the sessional Health & Wellness fee for a full-time student on the UTSC campus be increased to \$56.37 (\$11.27 for a part-time student), which represents a year over year permanent increase of 8.0%; and

THAT the sessional Physical Education and Athletics fee for a full-time student on the UTSC campus be increased to \$113.07 (\$22.61 for a part-time student), which represents a year over year permanent increase of 5.0%; and

THAT the sessional Student Services fee for a full-time student on the UTSC campus be increased to \$155.33 (\$31.07 for a part-time student), which represents a year over year permanent increase of 1.4%.

5. Operating Plans: Student Affairs and Services, University of Toronto Mississauga (UTM)

Professor Matus informed members that the Operating Plans for Student Affairs and Services at UTM had been considered by the UTM QSS, and the physical education portion of the plan had also been considered by the UTM governing council on athletics. QSS had approved most of the elements of the plan, with the exception of the International Centre component. The proposals also included provision for charges of campus services fees to Mississauga Academy of Medicine students.

Mr. Overton thanked UTM students and colleagues for their work in developing and supporting the operating plans.

A member asked why some QSS student members had opposed the proposed increase in fees for UTM Child Care Support and why a majority of QSS students had opposed the proposed increase in fees for the UTM International Centre. Mr. Overton replied that the Child Care facility struggled with a larger capacity than current demand, student and UTM users versus other users, and rates that were high in comparison to most others in the Peel region. With respect to the UTM International Centre, some students felt that the tuition paid by international students should offset the student services fee for the Centre.

³ The University of Toronto Index (UTI) is an indexation of a service's fee which takes into account changes in salary and benefit costs, revenue from other sources, occupancy costs, and changes in enrolment.

5. Operating Plans: Student Affairs and Services, University of Toronto Mississauga (UTM)
(cont'd)

On a motion duly made, seconded and carried

YOUR BOARD APPROVED

THAT the 2012-13 operating plans and budgets for the UTM Student Services (including the Health & Counselling Centre, Department of Physical Education, Athletics & Recreation, and items under the Student Services fee), as presented in the attached documentation from Mr. Mark Overton, Dean of Student Affairs, be approved;

THAT the sessional Health Service fee for a UTM registered or UTM-affiliated full-time student on the Mississauga campus remain at \$28.67 (\$5.73 for a part-time student), which represents a year over year increase of 0.0% (resulting from the elimination of a 2009-10 three year temporary increase, and a permanent increase of 5.4%);

THAT the sessional Physical Education and Athletics for a UTM registered or UTM-affiliated full-time undergraduate student on the Mississauga campus remain at \$160.21 (\$32.04 for a part-time student), which represents a year over year increase of 0.0%;

THAT the sessional Student Services fee for a UTM registered or UTM-affiliated full-time undergraduate student on the Mississauga campus be increased to \$133.70 (\$26.74 for a part-time student), which represents a year over year increase of 2.0% (resulting from a three-year temporary increase of 0.5 % and a permanent increase of 1.5%);

THAT the sessional Student Services fee for a full-time UTM-affiliated graduate student on the Mississauga campus be increased to \$120.90 (\$24.18 for a part-time student), which represents a year over year increase of 2.20% (resulting from a permanent increase of 2.2 %);

THAT the sessional (fall and winter sessions only) UTM Shuttle Summer Service fee for a full-time UTM- affiliated student on the Mississauga campus be increased to \$4.45 (\$0.89 for a part-time student), which represents a year over year permanent increase of 6.1%;

THAT the sessional (fall and winter sessions only) Mississauga Transit U-Pass fee for a full-time UTM-affiliated graduate student on the Mississauga campus be increased to \$72.10, which represents a year over year permanent increase of 9.7%; and

THAT the sessional (fall and winter sessions only) Mississauga Transit Summer U-Pass fee for a full-time UTM-affiliated graduate students on the Mississauga campus be established at \$47.58.

6. Operating Plans: Student Services, St. George Campus

a) Advice from the Council on Student Services (COSS)

Professor Matus reviewed the results of the votes taken at the COSS meeting held on February 27, 2012 concerning the operating plans, budgets and fees of Hart House, the Faculty of Kinesiology and Physical Education: Co-Curricular Programs, Services and Facilities, and Student Life Programs and Services. In each case, the proposed increases were opposed by the student members of COSS and the resolutions were defeated.

Professor Matus noted that, in spite of the decisions of COSS, there had been a great deal of collaborative exchange and there was agreement to work towards further understanding and

6. Operating Plans: Student Services, St. George Campus (cont'd)**a) Advice from the Council on Student Services (COSS) (cont'd)**

communication among the parties represented at COSS. A retreat was being planned for the summer to advance this objective.

b) Student Life Programs and Services

Ms Fromowitz explained that each of the departments included in student life programs and services had a student advisory group that provided advice on the levels of services and plans for the coming year. A recurring theme of the advice had been that the services needed additional funding, additional space and improved communication tools.

A member suggested that services be cut in response to the opposition to fee increases from student members of COSS. Several members disagreed with this suggestion.

On a motion duly made, seconded and carried

YOUR BOARD APPROVED

THAT the 2012-13 operating plans and budget for Student Life Programs and Services, as presented in the documentation from Lucy Fromowitz, Assistant Vice President, Student Life, be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$126.82 (\$25.36 for a part-time student), which represents a year over year permanent increase of \$8.08 (\$1.61 for a part-time student) or 6.8% (resulting from the elimination of a 2009-10 three year temporary increase, a permanent increase of 2.0 %, and a temporary increase of 6.9 %).

c) Faculty of Kinesiology and Physical Education Co-Curricular Programs, Services and Facilities

Professor Matus noted that this operating plan had been considered by the Faculty's Council on Athletics and Recreation (CAR), which included a number of student members. Ms Comella thanked members of CAR and staff of the Faculty for their work in developing the plans.

On a motion duly made, seconded and carried

YOUR BOARD APPROVED

THAT the 2012-13 operating plans and budget for the Faculty of Kinesiology and Physical Education: Co-Curricular Programs, Services and Facilities, as presented in the documentation from Ms Anita Comella, Assistant Dean, Co-Curricular Physical Activity and Health be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$150.01 (\$30.00 for a part-time student), which represents a year over year increase of \$9.37 (\$1.87 for a part-time student) or 6.66% (resulting from the elimination of a 2009-10 three-year temporary increase, a permanent increase of 2.0%, and a temporary increase of 12.5 %); and

THAT the sessional fee for a full-time student at UTM or UTSC be increased to \$17.40 (\$3.48 for a part-time student), which represents a year over year increase of \$1.09 (\$0.22 for a part-time student) or 6.6% (resulting from the elimination of a 2009-10 three-year temporary increase, a permanent increase of 2.0%, and a temporary increase of 12.5%).

6. Operating Plans: Student Services, St. George Campus (cont'd)**d) Hart House**

Professor Matus noted that the plans had been considered and approved by the Hart House Board of Stewards, which included several student members. Professor Kidd added that the budget had been prepared by the Finance Committee of the Board of Stewards which had a majority of student members. He indicated that Hart House faced difficult financial challenges, but intended to bring its budget into balance by the next fiscal year.

A member commended the services of Hart House. Another member noted that Hart House received half of its revenue from students. Professor Kidd replied that, while 50 per cent of the revenue came from students, 83 per cent of time and space at Hart House was devoted to student use. Rentals and special events would generate additional revenue but would reduce student access to Hart House. In order for Hart House to increase external use from June until August, air conditioning would have to be installed. Professor Kidd welcomed suggestions from members on ways to increase Hart House revenues.

On a motion duly made, seconded and carried

YOUR BOARD APPROVED

That the 2012-13 operating plans and budget for Hart House, as presented in the documentation from Bruce Kidd, Interim Warden, be approved; and

THAT the sessional fee for a full-time student on the St. George campus be increased to \$75.43 (\$15.10 for a part-time student), which represents a year over year permanent increase of \$3.80 (\$0.76 for a part time student) or 5.3% (resulting from the elimination of a 2009-10 three year temporary increase, a permanent increase of 2.0 %, and a temporary increase of 5.27 %); and

That the sessional fee for a full-time student at UTM or UTSC be increased to \$2.32 (\$0.47 for a part-time student), which represents a year over year permanent increase of \$0.12 (\$0.02 for a part time student) or 5.3% (resulting from the elimination of a 2009-10 three year temporary increase, a permanent increase of 2%, and a temporary increase of 5.27%).

7. Compulsory Non-Academic Incidental Fees – Student Society Fees: Student Society Proposals for Fee Increases: Association of Erindale Part-time Students (EPUS) and University of Toronto Mississauga Students' Union (UTMSU)

Professor Matus explained that the requests from student societies at the University of Toronto Mississauga (UTM) were being brought forward at this time in order to implement the fee increases in the 2012 summer session. Other proposals for student society fee increases would be considered at the April meeting of the Board.

Professor Matus noted that student society fee increases had to be supported by constitutional and fair processes within the student societies. EPUS had held referenda on March 6-8, 2012, and 90% of the students who voted were in favour of the fee increase. No complaints had been received by the Office of the Vice-Provost, Students with respect to the process leading up to the proposal.

A member stated that every student at UTM would benefit from the Mississauga Transit U-Pass. Another member asked why a transit pass was not available at the other University campuses.

7. Compulsory Non-Academic Incidental Fees – Student Society Fees: Student Society Proposals for Fee Increases: Association of Erindale Part-time Students (EPUS) and University of Toronto Mississauga Students' Union (UTMSU) (cont'd)

On a motion duly made, seconded and carried

YOUR BOARD APPROVED

THAT, beginning in the Summer 2012 session the Association of Erindale Part-time Undergraduate Students (EPUS) fee be increased as follows: (a) an increase \$88.20 per session (summer session only) for a Mississauga Transit U-Pass; and (b) an increase of \$71.60 per session (fall and winter sessions only) for a Mississauga Transit U-Pass. If approved, the total EPUS fee will be \$93.95 per session in the summer session and \$76.35 in the fall and winter sessions, charged to all part-time undergraduate UTM students.

THAT beginning in the summer 2012 session, the Erindale College Student Union (operating as the University of Toronto Mississauga Students' Union, UTMSU) fee be increased as follows: (a) an increase \$7.78 per session (summer session only) in the Mississauga Transit U-Pass portion of the fee; and (b) an increase of \$5.92 per session (fall and winter sessions only) in the Mississauga Transit U-Pass portion of the fee. If approved, the total UTMSU fee will be \$126.03 per session in the summer session and \$104.99 in the fall and winter sessions, charged to all full-time undergraduate UTM students.

CONSENT AGENDA

On motion duly moved, seconded, and carried,

YOUR BOARD APPROVED

THAT the consent agenda be adopted and that the items be approved.

8. Report of the Previous Meeting: Report Number 167, January 24, 2012

Report Number 167 (January 24, 2014) was approved.

9. Business Arising from the Report of the Previous Meeting

There was no business arising.

10. Date of Next Meeting: Tuesday, April 17, 2012 at 4:30 p.m.

11. Report of the Senior Assessor

a) Name the New ROSI Contest

Professor Matus reminded members that a contest was currently being held to name the replacement of the University's student information system ROSI (Repository of Student Information). Students were invited to enter the contest on-line at the Vice-Provost, Students web site (www.viceprovoststudents.utoronto.ca).

11. Report of the Senior Assessor (cont'd)

b) BlackBoard Mobile

Professor Matus informed members that the University was in the final stages of implementing a Blackboard client application for mobile devices, including iPhones and androids.

c) Search for the Warden of Hart House

Professor Matus reported that the advisory search committee for the appointment of a new Warden of Hart House was actively meeting and hoped to have a recommendation in early summer.

12. Other Business

There was no other business.

The meeting adjourned at 5:45 p.m.

Secretary

Chair

March 26, 2012