

**UNIVERSITY OF TORONTO**

**THE GOVERNING COUNCIL**

**REPORT NUMBER 101 OF THE UNIVERSITY AFFAIRS BOARD**

**October 2, 2001**

To the Governing Council,  
University of Toronto.

Your Board reports that it held a meeting on Tuesday, October 2nd, 2001, at 5:00 p.m. in the Governing Council Chamber at which the following were present:

Dr. John Nestor, in the Chair  
Dr. Shari Graham Fell, Vice-Chair  
Professor Ian Orchard, Vice-Provost,  
Students  
Miss Janice Oliver, Assistant Vice-  
President, Operations and Services  
Mr. Muhammad Basil Ahmad  
Dr. Robert M. Bennett  
Professor Marion Bogo  
Ms. Aisling Burke  
Mr. Jacob Glick  
Ms. Margaret Hancock  
Ms. Karen Lewis  
Professor Ian R. McDonald  
Ms. Parissa Safai

Ms. Wendy Swinton  
Ms. Geeta Yadav

**Non-voting Members :**

Ms. Susan Addario, Director of Student  
Affairs  
Mr. Louis Charpentier, Secretary of the  
Governing Council  
Ms. Marilyn Van Norman, Director of  
Student Services  
Professor Ron Venter, Vice-Provost,  
Space and Facilities Planning

**Secretariat:**

Ms. Beverley Stefureak

**Regrets:**

Professor Bruce Kidd  
Mr. Paul McCann  
Ms. Gail Paech  
Mr. Kashif Pirzada  
Mr. Fayez Quereshy

**In Attendance:**

Mr. Jim Delaney, Assistant Director of Student Affairs  
Dr. Sheldon Levy, Interim Vice-President, Business Affairs and Vice-President,  
Government and Institutional Relations  
Ms. Emily Sadowski, Acting President, Association of Part-time Undergraduate Students  
Ms. Florence Silver, Director of Student Recruitment

ITEM 7 IS RECOMMENDED FOR APPROVAL.

**1. Chair's Remarks and Orientation**

The Chair began the meeting by introducing himself, the Vice-Chair, the voting assessors, members of the Board, non-voting assessors and other members of the administration who were

**1. Chair's Remarks and Orientation (cont'd)**

present. He spent a brief time outlining the role of the Board in the governance of the University and suggesting ways in which members could be most effective and involved. At the invitation of the Chair, Professor Ian Orchard reviewed his relationship to the Board as Senior Assessor, explaining that his portfolio was broad, including the many non-academic areas of the University that have an impact on the student experience. He saw his job, and that of the areas within his portfolio, as improving and enhancing the student experience. For the information of the Board, he circulated an organization chart of the portfolio of the Vice-Provost, Students.

Before beginning the meeting, the Chair informed members of the Board that Mr. Faye Quereshy, a student member of the Board, was in hospital recovering from an automobile accident. Information on how to contact him was available in the Office of the Governing Council.

**2. Report of the Previous Meeting - Report Number 100 - June 5, 2001**

Report Number 100 of June 5, 2001 was approved.

**3. Business Arising from the Report of the Previous Meeting**

The Chair noted that an item had been referred from the meeting of June 5, 2001 to the Elections Committee. The Committee would be deliberating over the next several weeks and intended to report to the November 5 meeting of the Board.

The Chair said that Ms. Emily Sadowski, Acting President of the Association of Part-time Undergraduate Students (APUS), had requested and been granted speaking privileges, with the caveat that, if her comments were about the item referred in June, she should more appropriately seek to address the Elections Committee.

Ms. Sadowski agreed that the comments she would make should be addressed to the Elections Committee rather than the Board, but hoped to keep the Board informed as well on the position of APUS with respect to the status of special students. She reiterated points made during discussion of this item over the latter part of last year, adding that it had been the hope of APUS that this could be resolved before the nomination/election process this fall.

**4. Calendar of Business, 2001-02**

The Chair referred members to the Calendar of Business which had been distributed as an item of information. He noted that the Calendar was a living document that would be updated as necessary over the governance year. He urged members to use the Calendar as a reference document to identify areas in which they had special interest and the timelines associated with those.

Professor Orchard highlighted items coming forward in November and reviewed briefly the process whereby operating plans and budgets for student service areas would come to the Board for approval.

Miss Oliver noted that the Board would receive reports of police services on all three campuses in November, adding that she was hopeful a policy on policing would be presented to the Board in January. Also, she indicated that a number of capital projects would come before the Board this academic year, hopefully including a report from the users' committee for a multi-faith facility.

**5. Service Ancillaries Review Group (SARG): Appointment of UAB Members**

The Chair reported that a request had been sent by the Secretary last week for volunteers to serve as Board appointments to the Service Ancillaries Review Group (SARG). Karen Lewis, Geeta Yadav and Aisling Burke had volunteered to fill this role.

On motion duly moved and seconded,  
YOUR BOARD APPROVED

Ms. Aisling Burke, Ms. Karen Lewis, and Ms. Geeta Yadav as appointments from the University Affairs Board to the Service Ancillaries Review Group (SARG) for the 2001-02 year.

The Chair reported that the motion had been carried with three abstentions.

**6. Ancillaries: St. George Family Housing – Interim Revenue and Expenditure Budget Approval**

Professor Orchard reported that the University had been in long-term negotiations to purchase 30 and 35 Charles Street, which were student family residences, from the Province of Ontario. The benefit of having these centres of student life owned by the University and operated as an ancillary was that it would allow for more development. The Business Board had approved the purchase of the properties in January, 2001 and the St. George Family Housing Ancillary had been established under delegated Summer Executive Authority.

Professor Orchard explained that it was now necessary to expend some of the revenue from pre-established rates for 2001-02. The operating plan and budget for this ancillary, like all others, would be coming forward through the Service Ancillaries Review Group early in 2002. Until those formal plans came forward, authority was needed to expend two-thirds of the pre-determined revenue during the 2001-02 operating year. Miss Oliver added the assurance that the nature of the expenditures was for normal operating expenses such as salaries, utilities, maintenance commitments, and the mortgage. Ms. Van Norman said the salaries of the Manager of Family Housing Office and the Community Development Officer were included.

On motion duly moved and seconded,  
YOUR BOARD APPROVED

AN interim operating budget for the St. George Campus Housing Residence ancillary, with expenses not to exceed \$4.3 million for the 8 months ending April 30, 2002.

The Chair reported that the motion had been carried unanimously.

**7. Capital Project: University of Toronto at Mississauga, Communication, Culture and Information Technology Building, Parking Garage**

Miss Oliver introduced the proposal for a parking garage beneath the planned new Communication, Culture and Information Technology Building at the University of Toronto at Mississauga. The Planning and Budget Committee had considered the proposal in June and had recommended approval in principle to the Academic Board. Business Board would be considering the plan next week. The role of the University

**7. Capital Project: University of Toronto at Mississauga, Communication, Culture and Information Technology Building, Parking Garage (cont'd)**

Affairs Board was to consider the proposed parking garage from the perspective of the level of service to users. She reviewed her memorandum and its attached memorandum of June 20 from Professor Ron Venter (attached as Appendix "A"), noting two corrections in the former. In the paragraph addressing Action Sought, the first line should add "Mississauga" between "University of Toronto" and "Parking Services Ancillary Operation," "operating" in the second line should be "operation" and the date in the third bullet point on the second page should read 2001-2002, rather than 2001-2003.

Miss Oliver drew the attention of the Board to the unusual circumstance of being asked to approve parking rate increases in principle in advance of the annual approval of the ancillary's operating plan. This was because the ability to manage the mortgage payback for the garage was contingent upon the parking revenue projected by the increased rates. Approval to proceed with construction was subject to the commitment from UTM that parking rates would be sufficient for full cost recovery of the new garage.

At the invitation of the Chair, Principal McNutt reiterated the two main concerns that were behind this proposal. The first was the strong commitment in the Master Plan to integrate parking services and manage vehicular access while successfully accommodating the major enrolment growth predicted for the next several years. The second was in respect of an important principle of the Master Plan, that being the preservation of green space.

In responding to questions, Principal McNutt confirmed that discussions were underway with Mississauga Transit to improve public access to the campus for those individuals who might find the increased rates prohibitive. Speaking to the issue of how the UTM community might react to rates that exceeded general parking rates in Mississauga, he noted that the proposed increases would make the rates comparable to the Credit Valley Hospital, an adjacent area in the City of Mississauga that had paid parking. Also, he had strong indications that demand for underground parking could exceed supply by the time this garage was completed. Dr. Levy agreed, noting that the predicted population increase at UTM was significantly larger than the increase in parking spaces provided by this proposal. Also, he was of the impression that the UTM community had discussed the proposal for an underground parking garage and had determined, given the desire to preserve green space, that it was the appropriate course to take.

On the recommendation of the Assistant Vice-President, Operations and Services,

Subject to the understanding that the rates of the University of Toronto Mississauga Parking Services Ancillary Operation will be increased sufficiently to ensure that the operation continues to recover its own costs,

**YOUR BOARD CONCURS WITH THE RECOMMENDATION OF THE ACADEMIC BOARD**

THAT the construction of the underground parking garage in conjunction with the construction of the Communication, Culture and Information Technology Building (CCIT) at the University of Toronto at Mississauga (UTM) be approved in principle; and

THAT the project as identified be approved at a cost of \$12.892 million with financing carried by revenues from the UTM parking ancillary.

7. **Capital Project: University of Toronto at Mississauga, Communication, Culture and Information Technology Building, Parking Garage** (cont'd)

The Chair reported that the motion had been carried with two abstentions.

8. **Report of Assessors**

Professor Orchard recalled that he had informed the Board of the priorities for his portfolio at the last meeting. He referred members to a notice of the Open House to celebrate the opening of Sussex Club House on Thursday, October 4 and an information sheet on multi-faith facilities, both of which were distributed at the table.

He had only one other item on which to report, that being the University response to the tragedy on September 11. The Interim Vice-President, Business Affairs had established a crisis response committee, including members of senior administration, student services, facilities and services, police services, the safety officer and representatives of the suburban campuses, which had convened every few days. Steps had been taken to ensure safety and security and to promote tolerance. The group had implemented an information tree which had been a very effective tool of communication with the University community. He thought the community had been impressive in the way it had pulled together and in the understanding and respect shown to all members. Initiatives like the memorial service in the Hart House Great Hall had been very well received, and others were underway. He concluded by expressing quiet pride in the support systems that had assisted the University community through this time.

Miss Oliver echoed comments by Professor Orchard, adding that the book, *A Guide to Crisis Response and Management*, developed by administration had been used as a template for the September 11 response and that it would be updated based on the follow-up to that tragic event.

She updated the Board on the status of a number of capital projects which fell under their jurisdiction. Three residences were expected to be out to tender by November or December with an anticipated opening date of September 2003. A fourth was before the Ontario Municipal Board. The Early Learning Centre on Glen Morris was currently in design with the expectation that it would go to tender early in the New Year and with a construction start in March. She hoped the Bahen Centre parking facility could open by April 1, thereby relieving the parking situation on the St. George campus.

In response to a question, Professor Orchard said that the University had maintained its residence guarantee for first-year students this year but that, to do so, it had been necessary to lease eight floors of the Primrose Hotel creating a card-access, mini-residence isolated from the rest of the hotel. Each floor had a don; the hotel had provided a meal plan and increased security for those floors; and, a shuttle bus operated to and from the facility in the evenings. The facility was subsidized to the level of normal residence rates, at a cost to the University of \$1 million.

9. **Date of Next Meeting and Notice of Special Meeting**

The Chair confirmed that the next regular meeting of the Board was scheduled for Monday, November 5 in the Croft Chapter House beginning at 5:00 p.m.

**9. Date of Next Meeting and Notice of Special Meeting (cont'd)**

He further informed the Board that a Special Meeting of the Board was tentatively planned for Monday, November 26, commencing at 4:00 p.m., also in Croft Chapter House. The Secretary would confirm this date as soon as it was certain.

**10. Other Business**

A member asked, referring to the Calendar of Business, about the report of the Vice-Provost, Students on student financial aid. Professor Orchard indicated that this report went annually to the Committee on Academic Policy and Programs in December, and in early spring to the Business Board. If time permitted, he could bring a synopsis to this Board in January.

Before going *in camera* the Chair invited members and guests to a reception at the Visitors' Centre immediately following the meeting.

The meeting continued *in camera*.

**11. Appointment of Striking Committee**

There needed to be one member from each constituency, two of whom had to be the Chair and Vice-Chair of the Board.

On motion duly moved and seconded,

YOUR BOARD APPROVED

The following membership for the University Affairs Board Striking Committee for 2001-02:

Dr. John Nestor	Alumnus (Chair)
Ms. Aisling Burke	Administrative Staff
Dr. Shari Graham Fell	Government Appointee
Professor Ian McDonald	Teaching Staff
Ms. Parissa Safai	Student

The meeting adjourned at 6:20 p.m.

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Secretary

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Chair

October 25, 2001  
(16810)