

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 474 OF
THE EXECUTIVE COMMITTEE

Monday, June 15, 2015

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Monday, June 15, 2015 at 4:30 p.m. in the Boardroom, Simcoe Hall, with the following members present:

Ms Judy Goldring, Chair Ms Shirley Hoy, Vice-Chair Professor Meric Gertler, President Mr. Harvey Botting Professor Edward Iacobucci Ms Catherine Riddell Professor Salvatore Spadafora Professor Janice Stein Mr. Keith Thomas	Regrets: Mr. Andrew Girgis Ms. Alexandra Harris Ms Claire M.C. Kennedy Dr. Gary Mooney Non-Voting Member: Mr. Louis R. Charpentier, Secretary of the Governing Council Secretariat: Ms. Sheree Drummond Mr. Lee Hamilton
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In Attendance:

Professor William Gough, Chair, UTM Campus Council and Member of the Governing Council
Professor Andrea Sass-Kortsak, Chair, Academic Board
Mr. John Switzer, Chair, Business Board and Member of the Governing Council
Mr. Andrew Szende, Chair, University Affairs Board and Member of the Governing Council
Professor Scott Mabury, Vice-President, University Operations (by telephone for items 16 and 17))
Mr. Christopher Lang, Director, Appeals, Discipline and Faculty Grievances (for item 18)
Dr. Tony Gray, Director of Strategic Research, Office of the President
Ms Bryn MacPherson, Assistant Vice-President and Chief of Protocol, Office of the President
Ms Nadine Jamison, Executive Director, Stakeholder Relations and Strategic Initiatives, Office of the President

Pursuant to section 28 (e) and 38 of By-Law Number 2, consideration of items 16 to 22 took place in camera.

1. Chair's Remarks

The Chair welcomed members and thanked them for agreeing to meet slightly earlier than the usual time. She invited President Gertler to make his report.

2. Report of the President

President Gertler observed that the meeting was the last full Executive Committee meeting of the governance year, and remarked that it had been a substantive year for governance, characterized by many achievements. He thanked members for the important role they had played in assisting the University Administration by providing him with advice and strategic guidance. He emphasized that the Executive Committee had demonstrated its value on numerous occasions throughout the year, and thanked the Chair for her leadership.

The Committee moved *in camera*.

The President provided members with an update on the university funding formula review process being led by the Ministry of Training, Colleges and Universities, as well as ongoing university sector advocacy at the provincial and federal levels.

The Committee returned to closed session.

The President advised members on the ongoing work of the President's Advisory Committee on Divestment from Fossil Fuels. He informed members that the Committee had issued a public call for submissions, which would be repeated at the beginning of the new academic year in September. He noted that the Committee's mandate was broader than the issue of divestment, since the Committee may also consider other actions which the university could reasonably take in order to address the challenge of climate change. He informed members that the Committee had established five sub-committees to work over the summer months on different aspects of the issue. The President affirmed that the Advisory Committee was expected to report by December 2015, that he would seek the Executive Committee's input on actions to be taken by the University in response to the Advisory Committee's advice, and that the final decision on actions to be taken by the University rested with the President.

President Gertler then called members' attention to the Convocation ceremonies currently ongoing, and noted with appreciation that he had seen many governors at the ceremonies and related activities. He stated that Convocation season was a time of celebration for the University, and that by the time current ceremonies had concluded, some 45,000 people will have joined in the festivities.

3. Items for Endorsement and Forwarding to Governing Council

- a) **Capital Project: Report of the Project Planning Committee for the Faculty of Medicine Biomedical Engineering Laboratories in the MaRS Centre Phase 2 Tower – Project Scope and Sources of Funding**

The Chair drew members' attention to a revision in the documentation, noting that the materials that had gone forward to the Planning and Budget Committee and to the Academic

Board had indicated that financing might be required should adequate funding not be obtained through the Capital Campaign Funds. She informed members that the University Administration had since clarified that there was no plan to request financing for this project. Therefore, the motions for this item for the closed session and for the *in camera* session would not include '*subject to the approval of Business Board*' as the Business Board would not consider this project other than to approve its execution. The Chair then invited Professor Sass-Kortsak, Chair of the Academic Board, to introduce the item and update members on the discussion at the Academic Board.

Professor Sass-Kortsak summarized that the proposed project was to fit out the 15th and 16th floors at the MaRS Centre Phase 2 tower on University Avenue at College Street (661 University Avenue) to accommodate a component of the research infrastructure renewal needs of the Faculty of Medicine. She remarked that the Project Planning Report was substantially based on the work of the Translational Biology and Engineering Laboratories (TBEL) Project Planning Committee, noting that the Faculty of Medicine and the Faculty of Engineering had been working closely together on the TBEL renovation of the 14th Floor of MaRS Phase 2, approved by Governing Council on October 30, 2015, and that the plans for the 15th and 16th Floors for the Faculty of Medicine would essentially replicate the flexible layout offered at TBEL. She stated that an Offer to Lease (25 years plus renewal rights) between MaRS Phase 2 Inc. and the Governing Council of the University of Toronto was under negotiation for the additional adjoining floors to the currently acquired 14th floor; namely the 13th, 15th and 16th Floors, and that the intent was to proceed with the Faculty of Medicine laboratories project in the very near term so that the laboratories would be fully functional by early- to mid-2016.

Members remarked on long-term space and capacity needs of the Faculty of Medicine, and the various options available to the University. The President affirmed that a comparison of costs had been made, and that the option under consideration by the Executive Committee was the most favourable. A member remarked that it was also the most favourable in terms of timing.

Be It Resolved

THAT the following recommendation be endorsed and forwarded to the Governing Council:

1. THAT the Report of the Project Planning Committee for the Faculty of Medicine Biomedical Laboratories in the Mars Centre Phase 2 Tower, dated May 6th, 2015, be approved in principle; and,
 2. THAT the total project scope of approximately 4,440 net assignable square metres (nasm) (7,382 gross square metres (gsm)) to be funded by a MaRS2 Tenant Allowance, Faculty of Medicine Graduate Expansion Capital Funds, Provost Central Funds and Capital Campaign Funds, be approved in principle.
- b) Proposed amendments to the Policy and Procedures on Academic Appointments (PPAA) incorporating the changes to the teaching stream faculty appointment category previously approved in principle as part of the Special Joint Advisory Committee (SJAC) agreement.**

The Chair invited President Gertler to introduce the item. The President noted that the item represented the last approval item required to finalize changes to the teaching stream faculty appointment category approved in principle as part of the Special Joint Advisory Committee (SJAC) agreement, and briefly summarized the changes in the *Policy*.

Professor Sass-Kortsak then summarized the discussion of the item by the Academic Board, noting that teaching staff upon whom the proposed changes would have an impact would receive individual letters from the Office of the Vice-Provost, Faculty and Academic Life on options available to them, and on the specific provisions of the amendments to the *Policy*; in addition, she noted that there would be no change in the *Workload Policy and Procedures for Faculty and Librarians* as a result of the proposed amendments.

In response to a question about changes in titles; the President confirmed that affected teaching staff may keep existing titles if they wished, but that all new appointments would use the new titles.

On a motion duly moved, seconded and carried,

YOUR COMMITTEE APPROVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

THAT amendments to *Policy and Procedures on Academic Appointments* concerning the faculty appointment category of teaching stream be approved, effective July 1, 2015

The Chair indicated that items 4 (a.), (b.) and (c.) would be considered Consent Agenda items, and proceeded to item 5.

4. Item for Confirmation

- a) **Proposal for a new graduate program in Biomedical Engineering as an additional offering within the existing Master of Engineering degree, Faculty of Applied Science and Engineering**

On a motion duly moved, seconded and carried

YOUR COMMITTEE CONFIRMED

THAT the proposed Biomedical Engineering graduate program as an additional offering within the existing Master of Engineering degree, as described in the proposal from the Faculty of Applied Science and Engineering dated April 2015, be approved effective September 1, 2016.

b) Proposal for a new professional graduate degree program Master of Financial Risk Management (M.F.R.M.), Rotman School of Management

On a motion duly moved, seconded and carried

YOUR COMMITTEE CONFIRMED

THAT the proposed Master of Financial Risk Management, which will confer the new degree M.F.R.M., as described in the proposal from the Rotman School of Management dated April 2015 be approved effective September 1, 2016.

c) Proposal for a new professional graduate degree program Master of Financial Insurance (M.F.I), Faculty of Arts and Science

On a motion duly moved, seconded and carried

YOUR COMMITTEE CONFIRMED

THAT the proposed Master of Financial Insurance program, which will confer the new degree M.F.I., as described in the proposal from the Faculty of Arts and Science dated April 2015, be approved effective September 1, 2016.

5. Capital Project: University of Toronto Mississauga Biology Greenhouse – Project Schedule (*for information*)

The Chair reminded members that, when the item had initially been brought forward to the Executive Committee for confirmation in 2014, there had been questions about the total project costs and that, as a result, the costs had been reviewed and revised. The project and the revised project cost had subsequently been approved. The Chair remarked that, since that time, the total project cost had increased, requiring that the revised budget be approved by the same authority that had provided the original authorization. She noted that the revised budget had been recommended for approval by the UTM Campus Affairs Committee and the UTM Campus Council, as well as by the Academic Board, and that this would be considered in the *in camera* portion of the meeting. She advised members that the project's timetable had also changed and therefore had been brought forward for information in the closed session portion of the meeting.

There were no questions from members.

CONSENT AGENDA

The Chair informed members that the Secretary had received a request to place Item 7 on the regular agenda.

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

THAT the consent agenda, including items 4 (a.), (b.) and (c.), but excluding item 7, be adopted and that the items be approved.

The Chair invited Mr. Andrew Szende to speak regarding Item 7. Mr. Szende remarked on the potential for confusion arising from the proposed change in the name of the Faculty of Arts and Science Department of Geography to Department of Geography and Planning, and inquired as to whether the proposed change presented an opportunity to clarify more generally how Planning was taught at the University. President Gertler noted that the Department under discussion would be the only one at the University of Toronto with the word “Planning” in the title, that the potential for confusion was fairly small, and that, since the Department had been operating on an informal basis under the proposed name, the motion simply formalized an existing and accepted convention. He remarked on the unification of Planning with Geography, and noted that it had provided the former with the benefit of a stable home as well as greater opportunities for its students in terms of opportunities for teaching assistantships.

6. Sumer Executive Authority

On a motion duly moved, seconded and carried

IT WAS RESOLVED

THAT the following recommendation be endorsed and forwarded to the Governing Council:

1. THAT until the next regular meeting of the Governing Council or its appropriate committee or board, authority be granted to the President for:
 - (i) appointments to categories 2,¹ 3,² and 5³ of the *Policy on Appointments and Remuneration* approved by the Governing Council of the University of Toronto, dated May 30, 2007;⁴

¹ Category 2 includes the positions of Vice-President, Secretary of the Governing Council, and University Ombudsperson, which are subject to the approval of the Governing Council.

² Category 3 includes the positions of Deputy Provost, Associate and Vice-Provosts, Chief Financial Officer, Senior Legal Counsel and Deputy Secretary of the Governing Council, which are subject to the approval of the Executive Committee, and are reported for information to the Governing Council.

³ Category 5 includes the head of Internal Audit (approved by the Business Board) and the Warden of Hart House (approved by the University Affairs Board); such appointments are reported for information to the Governing Council.

⁴ Approval of Academic Administrative Appointments until the next regular meeting of the Agenda Committee of the Academic Board shall be approved by electronic ballot and shall require the response of at least five members of the Agenda Committee.

- (ii) approval of such additional curriculum changes as may arise for the summer and September 2015; and
 - (iii) decisions on other matters the urgency of which does not permit their deferral until the next regular meeting of the Governing Council or its appropriate standing committee or board.
2. THAT all actions taken under this authority be approved by the Chair of the Governing Council prior to implementation and reported to the appropriate committee or board for information.
- 7. Change in the name of the Faculty of Arts and Science *Department of Geography*, to *Department of Geography and Planning*.**
- On a motion duly moved, seconded, and carried
- YOUR COMMITTEE CONFIRMED
- THAT the name of the Faculty of Arts and Science *Department of Geography* be changed to *Department of Geography and Planning* effective immediately upon approval.
- 8. Proposed Updated Faculty Constitution: Faculty of Arts and Science**
- On a motion duly moved, seconded and carried
- YOUR COMMITTEE CONFIRMED
- THAT the amended Constitution of the Faculty of Arts and Science, which was approved by the Faculty of Arts and Science Council on April 17, 2015, be approved.
- 9. Reports of the Previous Executive Committee Meetings**
- 10. Business Arising from the Report of the Executive Committee Meeting**

There was no business arising from the report of the previous meeting.

11. Report of the Governing Council Meeting – May 20, 2015

Members received the Report of the May 20, 2015 Governing Council meeting for information.

12. Business Arising from the Report of the Governing Council Meeting

There was no business arising from the report of the previous meeting.

13. Reports for Information

Members received the following items for information:

- a) Report Number 198 of the Academic Board (June 1, 2015)
- b) Report Number 219 of the Business Board (April 7, 2015)
- c) Report Number 188 of the University Affairs Board (May 26, 2015)
- d) Report Number 189 of the University Affairs Board (June 2, 2015)
- e) Report Number 11 of the University of Toronto Scarborough Campus Council (April 21, 2014)
- f) Report Number 12 of the University of Toronto Scarborough Campus Council (May 27, 2015)
- g) Report Number 11 of the University of Toronto Mississauga Campus Council (April 22, 2015)
- h) Report Number 12 of the University of Toronto Mississauga Campus Council (May 28, 2015)
- i) Report on Namings Number 29

END OF CONSENT AGENDA

14. Date of Next Meeting – Thursday, June 25, 2015 at 3:00 p.m.

The Chair reminded members that the next meeting would take place immediately prior to the June 25, 2015 meeting of the Governing Council.

15. Other Business

a) June 25, 2015 Governing Council meeting

The Chair advised members that no speaking requests had been received to date for the upomcing Governing Council meeting. She also noted that, following the upcoming Governing Council meeting, there would be a reception to mark the launch the 2015 Pan Am / Parapan Am Games.

b) College of Electors Review

The Chair reminded members that on June 23, 2011 the Governing Council had approved a recommendation arising from the major governance review to amend the College of Electors (COE) Constitution in order to strengthen the identification, recruitment and election processes for Alumni Governors. This had resulted in the establishment of the Nominating Committee for Alumni Governors (NC-AG), replacing the previous process by which all Alumni Governors were interviewed by the entire College membership (over 40 members at that time). She noted that the motion had also included a proviso that “a

review of the College of Elector's selection and election process for alumni governors be conducted in the Spring, 2014 in a manner to be determined by the Chair of the Governing Council and the Chair of the College of Electors in consultation with the Executive Committee of the Governing Council." The Chair advised members that a review had not taken place to date, and that she wished to discuss with members how best to proceed in order to fulfill the intent of the 2011 Governing Council motion. She invited the Secretary to provide additional background to members.

The Secretary of the Governing Council, Mr. Louis Charpentier, informed members that, the review had not taken place as prescribed by the 2011 motion, and acknowledged the Secretariat's responsibility for the oversight. He noted that he had had a number of conversations with the College Chair, Mr. Scott MacKendrick, who had shared his opinion and that of the College Executive Committee on how best to proceed.

Mr. Charpentier stated that his recommendation to the Executive Committee was that a comprehensive review not be undertaken at the present time, and affirmed that this recommendation had the support of the COE Chair. Instead, he recommended that, for the upcoming meeting on June 25th, the Chair of the COE prepare a report for the Executive Committee's consideration on the findings of the current year's evaluations, that summarized the previous reviews and revisions since 2011, and that outlined the expected work on recruitment. The Secretary stated that, on receiving the report, the Executive Committee could then decide whether to accept the recommendation regarding a comprehensive review, and this decision would then become a matter of record and reported to the Governing Council.

The Chair thanked the Secretary for his remarks and expressed her support for the preparation of a report to the Committee for its June 25th meeting. She remarked that a formal motion was not required at the present meeting if the Committee was in agreement that what was being proposed was a reasonable next step to address the issue.

Members expressed agreement for the proposed course of action. A member remarked that, while the College of Electors had welcomed the recommendations of the major governance review, the manner of their implementation had caused consternation for some, and that therefore another intervention should be avoided. Another member expressed support for the changes arising from the recommendations of the major governance review as well as for the proposed course of action. Another member commented that the new process for selecting Alumni Governors had proven to be a major improvement over the old process, and that he would not want to see a return to the old process.

The Chair thanked members for their input and indicated that she would follow up with Mr. McKendrick.

The Committee moved *In Camera*.

16. Capital Project: University of Toronto Mississauga Biology Greenhouse – Total Project Cost and Sources of Funding

On a motion duly moved, seconded and carried

YOUR COMMITTEE CONFIRMED

THAT the recommendation, by Professor Scott Mabury, Vice-President University Operations, in the memorandum dated June 4, 2015 regarding the UTM Biology greenhouse be approved.

17. Capital Project: Report of the Project Planning Committee for the Faculty of Medicine Biomedical Engineering Laboratories in the MaRS Centre Phase 2 Tower – Total Project Cost and Sources of Funding

On a motion duly moved, seconded and carried

IT WAS RESOLVED

That subject to the approval of the Business Board, the recommendations outlined in the June 8, 2015 memorandum by Professor Scott Mabury, Vice –President University Operations, be endorsed and forwarded to Governing Council.

18. *Code of Behaviour on Academic Matters:* Recommendation for Expulsion

On motion duly moved, seconded and carried

YOUR COMMITTEE APPROVED

THAT the President's recommendation for expulsion, as outlined in the memorandum and supporting documentation from the Secretary of the Governing Council, dated May 15, 2015 be approved.

19. Members of the Committee for Honorary Degrees, 2015-16

On a motion duly moved, seconded and carried

YOUR COMMITTEE RECOMMENDED

THAT the following motion be endorsed and forwarded to the Governing Council:

THAT the proposed membership of the 2015-16 Committee for Honorary Degrees be approved; and,

THAT pursuant to section 38 of By-Law Number 2, the Governing Council consider this item *in camera*.

20. External Appointments

a) Hart House Board of Stewards and Finance Committee

On a motion duly moved, seconded and carried,

IT WAS RESOLVED

THAT Mr. Ken Davy be re-appointed to the Hart House Board of Stewards for a one-year term, from July 1, 2015 until June 30, 2016, or until his successor is appointed.

and

THAT Mr. Paul Lindblad be re-appointed to the Hart House Finance Committee for a one-year term, from July 1, 2015 until June 30, 2016, or until his successor is appointed.

b) Board of Trustees – Banting Research Foundation

On a motion duly moved, seconded and carried,

IT WAS RESOLVED

THAT Ms Alexandra Harris be appointed to the Board of Trustees of the Banting Research Foundation for a three-year term from effective immediately until the Foundation's annual general meeting in 2018, or until her successor is appointed.

c) Board of Directors – West Park Healthcare Centre

On a motion duly moved, seconded and carried,

IT WAS RESOLVED

THAT Associate Professor Emeritus Professor Molly Verrier be endorsed as the University of Toronto's representative on the Board of Governors of the West Park Healthcare Centre for a term of one (1) year, or until her successor is chosen, subject to approval by the members of the West Park Healthcare Centre's Board of Governors at their Annual General Meeting of June 2015.

21. Committee Members with the President

There were no matters for private discussion with the President.

22. Committee Members Alone

There were no matters for discussion.

The Committee returned to closed session.

The meeting adjourned at 6:30 p.m.

Secretary
June 16, 2015

Chair