

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 439 OF
THE EXECUTIVE COMMITTEE

Monday, June 13, 2011

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Monday, June 13, 2011 at 4:30 p.m. in the Boardroom, Simcoe Hall, with the following members present:

Mr. John F. (Jack) Petch, Chair
Mr. Richard Nunn, Vice-Chair
Professor David Naylor, President
Ms Diana A.R. Alli
Ms Judy Goldring
Dr. Gerald Halbert
Mr. Joseph Mapa
Mr. James Yong Kyun Park
Mr. Timothy Reid
Professor Arthur S. Ripstein
Professor Elizabeth M. Smyth
Miss Maureen J. Somerville
Professor Janice Stein
Dr. Gregory West

Non-Voting Member:

Mr. Louis R. Charpentier

Secretariat:

Mr. Henry Mulhall, Secretary
Mr. Anwar Kazimi

In Attendance:

Dr. Anthony Gray, Special Advisor to the President
Professor Ellen Hodnett, Chair, Academic Board and Member of the Governing Council
Mr. Christopher Lang, Director, Office of Appeals, Discipline, and Faculty Grievances *
Professor Cheryl Misak, Vice-President and Provost, and Member of the Governing Council
Ms Catherine Riggall, Vice-President, Business Affairs
Ms B. Elizabeth Vosburgh, Chair, University Affairs Board and Member of the Governing Council
Mr. W. David Wilson, Chair, Business Board and Member of the Governing Council

* In attendance for agenda item 13.

Chair's Remarks

The Chair offered congratulations to three members of the Committee. Professor Arthur Ripstein had been appointed Chair of the Department of Philosophy on the St. George Campus for a three-year term effective July 1, 2011. Professor Janice Stein's appointment as Director of the Munk School of Global Affairs had been extended for one year or until a new Director was appointed. And, Dr. Greg West had received his Ph.D. in Psychology at the Graduate Studies Convocation the previous week. The Chair also reported for information that Professor Christina Kramer had recently resigned from the Governing Council effective June 30, 2011. Consequently, there would be a by-election to fill this vacant seat, with the nomination period occurring from June 13-24, 2011.

Vary the Agenda

It was agreed to vary the order of the agenda to consider the following *in camera* item at the outset of the meeting. This had been requested by the Board of Directors of the Sunnybrook Health Sciences Centre in order to allow the Board to commence its Annual General Meeting once the Committee had completed its consideration of the item.

The Committee moved *in camera*.

15. External Appointments

(b) Sunnybrook Health Sciences Centre

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT, subject to approval by the Board of Directors of the Sunnybrook Health Sciences Centre, the following individuals be re-appointed to the Board of Directors of the Sunnybrook Health Sciences Centre, for terms effective June 13, 2011 to continue until the 2012 Annual General Meeting of the Corporation, or until their successors are appointed:

Mr. David Agnew	Mr. David A. Leslie
Ms Teri Brown	Ms Elizabeth A. Martin
Mr. Phillip Crawley	Ms Malen S. Ng
Mr. Carey Diamond	Ms Susan M. Scace
Ms Pamela Griffith-Jones	Ms Marcia B. Visser
Dr. Doris Guyatt	

The Committee returned to closed session.

1. Report of the Previous Meeting of the Executive Committee of May 9, 2011

Report Number 438 (May 9, 2011) of the Executive Committee was approved.

2. Business Arising from the Report of the Previous Meeting

There was no business arising from the report of the previous meeting.

3. Minutes of the Governing Council Meeting

Members received for information the Minutes of the Governing Council meeting held on May 19, 2011.

4. Business Arising from the Minutes of the Governing Council Meeting

There was no business arising from the Minutes of the Governing Council meeting.

The Chair reminded members that approval of the Minutes of the April 7, 2011 meeting of the Governing Council had been deferred at the subsequent Council meeting on May 19, 2011, in order to consider a number of revisions submitted by a member. The Secretary outlined the manner in which it was proposed that the draft Minutes would be revised in response to the request. There was no discussion.

5. Report of the President

The President updated the Committee on a number of matters.

(a) Federal Budget

The Federal Budget of June 6, 2011 had contained few surprises, as it had largely been a reintroduction of the pre-Election Budget tabled on March 22, 2011. There had been modest support for post-secondary education, through small increases to the three major granting councils, but the continuation of small, one-time investments in regional and ‘boutique’ programs remained a concern. Of particular interest was the Government’s promise to retire the budget deficit by 2014-15, one year earlier than had been previously announced. It was anticipated that this would require deeper reductions in program spending.

(b) Provincial Government Relations

On May 30, 2011, the Minister for Training, Colleges, and Universities had announced the Province’s successor to the *Reaching Higher* Program, to be known as *Putting Students First*. The draft plan contained a number of worthy elements including enrolment growth for 60,000 additional students, of which 6,000 spaces would be dedicated for graduate students. There would be additional support for underrepresented groups, including programs to encourage such students to consider post-secondary education from an early age, and to provide them with information regarding financial aid opportunities. The Minister had also outlined the development of a systematic approach to the delivery of post-secondary education in the Province. This would see the introduction of mandate agreements with individual colleges and universities requiring them to focus on particular areas of institutional strength. Flexibility would be introduced into the basic funding formula so that growth would no longer be the primary or sole driver of revenue. The University welcomed this initiative which could be seen as an outcome of the institutional differentiation debate that had been ongoing in recent years.

(c) Convocation

The President noted that the University was in the third and final week of its June Convocation season. He thanked those Governors who had already attended some of the ceremonies, and encouraged all to participate in these uplifting events.

6. Items for Confirmation by the Executive Committee

- (a) **University of Toronto Mississauga and School of Graduate Studies: Master of Science in Sustainability Management Program**
(*Arising from Report Number 174 of the Academic Board [June 1, 2011] - Item 10*)

Professor Hodnett summarized the proposal as it had been presented to the Academic Board at its meeting of June 1, 2011.¹ There was no discussion by the Committee.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED THE DECISION OF THE ACADEMIC BOARD

THAT the proposed Master of Science in Sustainability Management (M.Sc.S.M.) program, as described in the proposal from the University of Toronto Mississauga dated April 18, 2011, be approved, effective for the academic year 2012-13.

Documentation is attached to Report Number 174 of the Academic Board as Appendix “F”.

- (b) **Faculty of Arts and Science and School of Graduate Studies: Doctor of Philosophy Program in Women and Gender Studies**
(*Arising from Report Number 174 of the Academic Board [June 1, 2011] - Item 5*)

Professor Hodnett outlined this proposal for a new doctoral program, as well as the discussion that had occurred at the Academic Board meeting on June 1, 2011.²

On motion duly moved, seconded, and carried,

YOUR COMMITTEE CONFIRMED THE DECISION OF THE ACADEMIC BOARD

THAT the proposed Doctor of Philosophy (Ph.D.) Program in Women and Gender Studies, as described in the proposal from the Faculty of Arts and Science dated April 25, 2011, be approved, effective for the academic year 2012-13.

Documentation is attached to Report Number 174 of the Academic Board as Appendix “A”.

7. Items for Endorsement and Forwarding to the Governing Council

- (a) **Faculty of Arts and Science: Proposal to Change the Status of the Munk School of Global Affairs from an Extra-Departmental Unit B (EDU: B) to an Extra-Departmental Unit A (EDU: A)**
(*Arising from Report Number 174 of the Academic Board [June 1, 2011] - Item 8*)

Professor Hodnett outlined the rationale for this proposed change of status of the Munk School of Global Affairs, and summarized the discussion that had occurred at the Academic Board meeting.³

¹ See: Report Number 174 of the Academic Board (June 1, 2011), page 9 at: <http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=8065>.

² See: *Ibid.*, pages 3-4.

³ See: *Ibid.*, pages 7-8.

7. Items for Endorsement and Forwarding to the Governing Council (cont'd)

- (a) **Faculty of Arts and Science: Proposal to Change the Status of the Munk School of Global Affairs from an Extra-Departmental Unit B (EDU: B) to an Extra-Departmental Unit A (EDU: A) (cont'd)**

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the status of the Munk School of Global Affairs be changed from an Extra-Departmental Unit B (EDU: B) to an Extra-Departmental Unit A (EDU: A) effective July 1, 2011.

Documentation is attached to Report Number 174 of the Academic Board as Appendix “D”.

- (b) **Capital Project: Project Planning Report for the Fuel Train on the St. George Campus**
(*Arising from Report Number 174 of the Academic Board [June 1, 2011] - Item 6*)

Professor Hodnett outlined the nature, scope, and cost of the proposed capital project, as it had been presented to the Academic Board.⁴

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the project to replace the fuel train and boiler controls at the Central Steam Plant on the St. George campus be approved, at a total cost not to exceed \$6.138 million, phased over three years with funding from the Utilities Infrastructure Renewal Fund.

Documentation is attached to Report Number 174 of the Academic Board as Appendix “B”.

- (c) **Academic Board Terms of Reference Revisions: Connaught Committee**
(*Arising from Report Number 174 of the Academic Board [June 1, 2011] - Item 9*)

Professor Hodnett explained that the proposed revisions had arisen from a recommendation of the Implementation Committee for the *Report of the Task Force on Governance* that responsibility for the Connaught Committee be delegated to the Vice-President, Research. The Academic Board had raised no questions regarding the matter,⁵ and similarly, there was no discussion by members of the Committee.

⁴ See: *Ibid.*, pages 4-5.

⁵ See: *Ibid.*, pages 8-9.

7. Items for Endorsement and Forwarding to the Governing Council (cont'd)**(c) Academic Board Terms of Reference Revisions: Connaught Committee (cont'd)**

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT responsibility for the Connaught Committee and its role with respect to the Connaught Fund be assigned to the Vice-President, Research;

THAT Section 3.3 of the Terms of Reference of the Academic Board dealing with the Connaught Committee be deleted, effective immediately; and

THAT Section 4.9 of the Terms of Reference of the Committee on Academic Policy and Programs be revised, removing reference to “Connaught Committee activities”, effective immediately.

Documentation is attached to Report Number 174 of the Academic Board as Appendix “E”.

(d) College of Electors: Constitution – Revisions

(Arising from Report Number 164 of the University Affairs Board [May 31, 2011] - Item 3)

Ms Vosburgh reported that this proposal had also arisen from the work of the Implementation Committee for the *Report of the Task Force on Governance*. Mr. Nunn, Chair of the Implementation Committee, had summarized for the University Affairs Board the extensive background, including broad consultation, that had led to the recommendation.⁶ There had been no discussion by members of the Board.

In response to a member’s question regarding Section III.2 of Appendix B (page 14), Mr. Nunn stated that it was assumed that the Nominating Committee for Alumni Governors (NC-AG) would recommend to the College the same number of candidates as there were alumni vacancies to be filled on the Governing Council. However, the NC-AG was not required to do so. The member recommended that the NC-AG should recommend more candidates than there were vacancies, allowing the full College to make the final decision.⁷ She had concerns that a body with only eight members (the NC-AG) would in effect select the alumni members of the Governing Council on behalf of the University’s more than 500,000 alumni. She also urged that the NC-AG’s quorum should be 5 of 8 (rather than 3 of 8). The Secretary responded that a quorum of one-third of members was normal for Governing Council Boards and Committees, and noted that it was unlikely that the Committee would meet to make decisions with a bare quorum.

The member noted that Section I.1 of Appendix D (Membership of the College) (page 18), stated that “each constituent alumni association of the University of Toronto Alumni Association shall be represented on the College ...”. Her concern was that there were constituent alumni associations that did not provide representatives to the College. Professor Misak responded that efforts were currently underway to ensure that all divisions had robust alumni associations and that would improve representation.

⁶ See: Report Number 164 of the University Affairs Board (May 31, 2011), pages 2-3 at: <http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=8066>

⁷ Secretary’s Note: The College would retain its role as elector of the alumni governors by secret ballot.

7. Items for Endorsement and Forwarding to the Governing Council (cont'd)**(d) College of Electors: Constitution – Revisions (cont'd)**

A member recommended that the revised Constitution should include a reference to what he considered a core principle of the *Report of the Task Force on Governance*, namely that regarding the importance of having members on the Council who were external to the University and who would bring an independent perspective to its deliberations.⁸ Mr. Nunn responded that this issue had been discussed with the Executive Committee of the College, and it had been decided that a document containing this and other principles should be developed by the Executive Committee of the Governing Council. The member was of the view that core principles should be contained in policy rather than guidelines.

The member noted that Section II.4 of Appendix B (page 13) regarding appeals with respect to the validity of a nomination stated that “the candidate, the Secretary of the Governing Council, and any other interested persons may present evidence to the Executive Committee as to the candidate’s eligibility to stand for election”. He questioned the inclusion of the phrase “any other interested persons” given that nominations were to be kept confidential.⁹

On motion duly moved, seconded, and carried,

YOUR COMMITTEE ENDORSED AND FORWARDED to the Governing Council for consideration the recommendation

THAT the proposed revised Constitution of the College of Electors be approved, replacing the Constitution amended on March 25, 2008, effective immediately; and

THAT a review of the College of Elector’s selection and election process for alumni governors be conducted in the Spring, 2014 in a manner to be determined by the Chair of the Governing Council and the Chair of the College of Electors in consultation with the Executive Committee of the Governing Council.

Documentation is attached to Report Number 164 of the University Affairs Board as Appendix “B”.

8. Report on the Review of the New Budget Model

The Chair noted that this report for information had already been considered by the Planning and Budget Committee and the Academic Board, would be considered by the Business Board later that week, and was to be forwarded to the Governing Council for its June 23, 2011 meeting. Professor Hodnett added that the informative presentation on the review of the budget model provided by the Executive Director of the Planning and Budget Office to the Academic Board had been well received.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the *Report on the Review of the New Budget Model* be placed on the agenda of the Governing Council meeting on June 23, 2011.

⁸ See: *Report of the Task Force on Governance*, Section II.A.1.B.1, page 13, at: <http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=7246>

⁹ Secretary’s Note: Such individuals could, however, include nominators of the candidate.

9. Summer Executive Authority

The Secretary noted that each June the Governing Council was asked to delegate to the President the authority to take any necessary actions on its behalf during the summer months. The Chair would countersign individual authorizations, and, in September, these actions would be reported for information to the appropriate board or committee. He noted that few approvals had occurred under Summer Executive Authority in recent years.

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDED to the Governing Council:

1. THAT until the next regular meeting of the Governing Council or its appropriate committee or board, authority be granted to the President for:
 - (i) appointments to categories 2,¹⁰ 3,¹¹ and 5¹² of the *Policy on Appointments and Remuneration* approved by the Governing Council of the University of Toronto, dated May 30, 2007;¹³
 - (ii) approval of such additional curriculum changes as may arise for the summer and September 2011; and
 - (iii) decisions on other matters the urgency of which does not permit their deferral until the next regular meeting of the Governing Council or its appropriate standing committee or board.
2. THAT all actions taken under this authority be approved by the Chair of the Governing Council prior to implementation and reported to the appropriate committee or board for information.

10. Reports for Information

Members received the following reports for information.

- (a) Report Number 173 of the Academic Board (April 26, 2011)
- (b) Report Number 174 of the Academic Board (June 1, 2011)
- (c) Report Number 189 of the Business Board (May 4, 2011)
- (d) Report Number 164 of the University Affairs Board (May 31, 2011)
- (e) Report Number 2 of the Pension Committee (April 6, 2011)
- (f) Report Number 22 on Namings

11. Date of the Next Meeting

Members were reminded that the next regular meeting of the Executive Committee was scheduled for Thursday, June 23, 2011 at 3:00 p.m.

¹⁰ Category 2 includes the positions of Vice-President, Secretary of the Governing Council, and University Ombudsperson, which are subject to the approval of the Governing Council.

¹¹ Category 3 includes the positions of Deputy Provost, Associate and Vice-Provosts, Chief Financial Officer, Senior Legal Counsel and Deputy Secretary of the Governing Council, which are subject to the approval of the Executive Committee, and are reported for information to the Governing Council.

¹² Category 5 includes the head of Internal Audit (approved by the Business Board) and the Warden of Hart House (approved by the University Affairs Board).

¹³ Approval of Academic Administrative Appointments until the next regular meeting of the Agenda Committee of the Academic Board shall be approved by electronic ballot and shall require the response of at least five members of the Agenda Committee.

12. Other Business

The Vice-Chair, in his capacity as Chair of the Task Force on Governance Implementation Committee, briefed members on the report that he would make to the Governing Council at its upcoming meeting concerning the ongoing work of the Committee. Among the topics that would be covered would be: agenda management, tri-campus matters, the reassignment of selected responsibilities among Boards and Committees, and the Committee's work plan for the coming months.

The President stated that he and the senior administration of the University were grateful for, and supportive of, the efforts of the Implementation Committee to reduce the volume of routine transactional items of business on the agendas of the Governing Council and its Boards and Committees. The administration would, however, be concerned if strategic and thematic items were added to agendas without adequately reducing transactional items, resulting in governance meetings of greater duration and frequency. He suggested that the upcoming governance year could be considered a transitional period in which to strike the right balance in this regard. The Provost noted that the consideration of additional strategic and contextual reports by governance bodies would significantly increase the workload of her already thinly resourced portfolio. Mr. Nunn responded that the Implementation Committee's intention was to free up governance agendas in order to allow time for more strategic discussions. In doing so, it did not intend to increase the workload of either governance bodies or the administration. Sufficient time would be taken during the upcoming governance year to ensure that the necessary changes were implemented effectively.

There was no other business for consideration in closed session.

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT, pursuant to sections 28 (e) and 33 of *By-Law Number 2*, consideration of items 13-16 take place *in camera*, with the Board Chairs, Vice-Presidents, Special Advisor to the President, and invited guests admitted to facilitate the work of the Committee.

In Camera Session

13. Code of Behaviour on Academic Matters: Recommendations for Expulsion

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the recommendations for expulsion contained in the Memoranda from the Secretary of the Governing Council dated June 13, 2011, be placed on the agenda for the June 23, 2011 meeting of the Governing Council; and

THAT pursuant to Sections 38 and 40 of *By-Law Number 2*, these recommendations be considered by the Governing Council *in camera*.

14. Committee for Honorary Degrees: Membership

On motion duly moved, seconded, and carried,

IT WAS RESOLVED

THAT the recommendation from the Academic Board concerning the membership of the Committee for Honorary Degrees for 2011-2012 be endorsed and forwarded to the Governing Council for approval; and

THAT pursuant to Section 38 of By-Law Number 2, the recommendation be considered by the Governing Council *in camera*.

15. External Appointments

(a) Hart House Board of Stewards and Finance Committee

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT Mr. Kenneth Davy be reappointed to the Hart House Board of Stewards for a one-year term, from July 1, 2011 until June 30, 2012, or until his successor is appointed; and,

THAT Mr. Paul Lindblad be reappointed to the Hart House Finance Committee for a one-year term, from July 1, 2011 until June 30, 2012, or until his successor is appointed.

(b) Sunnybrook Health Sciences Centre

Considered by the Committee at the outset of the meeting.

(c) University Health Network

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT Professor Catharine Whiteside and Professor Cheryl Regehr be reappointed to the Board of Trustees of the University Health Network for one-year terms, from July 1, 2011 to June 30, 2012, or until their successors are appointed.

(d) West Park Healthcare Centre

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT Professor Luc De Nil be proposed to the Nominating Committee of the Board of Governors of the West Park Healthcare Centre for re-appointment to the Board for a one-year term, with his appointment to continue until the 2012 Annual General Meeting, and until a successor is appointed.

15. External Appointments (cont'd)

(e) Dean’s Designates for Administrative Leaves

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the following individuals be appointed as the designate of Professor Catharine Whiteside, in her capacity as Dean of the Faculty of Medicine and Vice-Provost, Relations with Health Care Institutions, to serve on the specified boards of fully-affiliated teaching hospitals during her periods of administrative leave from October 1-December 31, 2011 and July 1-September 30, 2012:

Dr. Sarita Verma	Board of Directors of the Baycrest Centre for Geriatric Care, the Baycrest Hospital, the Baycrest Day Care Centre, and the Jewish Home for the Aged
Dr. L. Trevor Young	Board of Trustees of the Centre for Addiction and Mental Health
Dr. Salvatore M. Spadafora	Mount Sinai Hospital Board of Directors
Professor Lorraine E. Ferris	St. Michael’s Hospital Board of Directors
Dr. Sarita Verma	Women’s College Hospital Board of Directors

16. Board and Committee Assignments 2011-2012

On motion duly moved, seconded, and carried,

YOUR COMMITTEE APPROVED

THAT the proposal from the Chair for additional Board and Committee assignments for 2011-12 be recommended to the Governing Council for approval; and

THAT, pursuant to Section 38 of By-Law Number 2, this recommendation be considered by the Governing Council *in camera*.

The Committee returned to closed session.

The meeting adjourned at 5:30 p.m.

Secretary
June 17, 2011

Chair