

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 342 OF
THE EXECUTIVE COMMITTEE

Tuesday, December 11, 2001

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Tuesday, December 11, 2001 at 5:00 p.m. in the Board Room, Simcoe Hall, with the following members present:

Ms Wendy M. Cecil (In the Chair)
Professor Robert J. Birgeneau, President
Professor Brian Corman
Professor W. Raymond Cummins
Professor Brian Langille
Ms Karen Lewis

Dr. Joseph L. Rotman
Mrs. Susan M. Scace
Ms Heather Schramm
Mr. Thomas Simpson

Regrets:

Dr. Robert Bennett
Mrs. Mary Anne V. Chambers
Mr. Gerald A. Lokash
Mr. Kashif Pirzada

Non-Voting Member:

Mr. Louis R. Charpentier

Secretariat:

Ms Cristina Oke

In Attendance:

Professor Jack Carr, Chair, Academic Board
Mr. David Melville, member of the Governing Council
Dr. John Nestor, Chair, University Affairs Board
Mr. Felix Chee, Vice-President, Business Affairs
Professor Adel Sedra, Vice-President and Provost
Professor Carolyn J. Tuohy, Vice-President, Policy Development and Associate Provost
Professor Ronald Venter, Vice-Provost, Facilities and Planning
Dr. Beata FitzPatrick, Director of the Office of the President and Assistant Vice-President

On motion duly moved and seconded,

IT WAS RESOLVED

THAT, pursuant to sections 28 (e) and (f) of By-Law Number 2, consideration of agenda items 1 and 2 and part of the President's Report take place *in camera*, with the Board Chairs, Mr. Chee, Professor Sedra, Professor Tuohy, and Dr. FitzPatrick admitted to the meeting to facilitate the work of the Committee.

1. Board and Committee Assignment

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

To the Governing Council for consideration the recommendation

THAT the recommendation for Board and Committee Assignments as outlined in the memorandum from the Secretary dated December 3, 2001 be approved.

YOUR COMMITTEE APPROVED

THAT pursuant to Section 38 and 40 of By-Law Number 2, the recommendation be considered by the Governing Council *in camera*.

2. Report Number 42 of the Committee on Honorary Degrees

The President presented the Report on behalf of the Chancellor.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT the recommendations contained in Report Number 42 of the Committee for Honorary Degrees be approved.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT Report Number 42 of the Committee for Honorary Degrees be considered by the Governing Council *in camera*.

The Chairman reminded members that the names of the nominees were strictly confidential until they had received the approval of the Governing Council and until the President had reported back on the disposition of the offers. She also noted that, at the Governing Council meeting, each recommendation would be considered individually and would have to receive a positive vote of three-quarters of the members present. An abstention, therefore, would count as a negative vote.

3. Report of the President

The President briefed the Committee on two personnel matters.

THE COMMITTEE MOVED INTO CLOSED SESSION.

4. Reports of the Previous Meeting

Reports Number 340 and 341 of the Executive Committee meetings held on October 15 and October 25, 2001 were approved.

5. Business Arising from the Reports of the Previous Meetings

There were no items of business arising from the previous meetings.

6. Annual Report of Review of Academic Programs and Units

The Chairman reminded members that, in June 1999, the Executive Committee had approved an Accountability Framework for the Reviews of Academic Programs and Units. She explained that the role of the Executive Committee was to ensure that the review process had been carried out appropriately and to raise any major unresolved issues for the administration's attention.

Professor Tuohy provided an overview of the review summary process. She noted that, as a result of the number of reviews that had been commissioned during the *Raising Our Sights* planning process, this report contained a smaller number of reviews than previous volumes. Included in this Volume were reviews of five Departments in the Faculty of Medicine: Family and Community Medicine, Ophthalmology, Paediatrics, Radiation Oncology and Speech-Language Pathology; the Department of Psychology in the Faculty of Arts and Science; the Canadian Institute for Theoretical Astrophysics in the School of Graduate Studies; and reports from three Departments of the Ontario Institute for Studies in Education of the University of Toronto (OISE/UT) in which end-of-term reviews had been waived: Adult Education, Community Development and Counselling Psychology; Curriculum, Teaching and Learning; and Theory and Policy Studies in Education.

Professor Tuohy described to the committee the recent site visit of the Undergraduate Program Review Audit Committee (UPRAC) to the University on November 22 and 23 as part of the audit review process for the University. This review audit process had been established by Ontario Council of Vice-Presidents Academic following upon the recommendations of the Broadhurst Task Force on Ontario University Accountability. The initial report of the auditors is expected in February 2002.

A member noted that no external review had been conducted at the University of Toronto at Mississauga for some time, yet the search process for the new Principal was underway. Professor Tuohy replied that it was anticipated that external reviews of the UTM divisions would be commissioned once the academic and enrolment growth plan for the campus had been finalized.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT the Report of the Reviews of Academic Programs and Units dated October 2001 be placed on the agenda for the December 20 meeting of the Governing Council.

On behalf of the Committee, the Chairman commended Professor Tuohy for her excellent work in overseeing the Review process.

7. Minutes of the Governing Council Meeting held on October 25, 2001

Members had received for information a copy of the minutes of the Governing Council meeting held on October 25, 2001.

8. Business Arising from the Governing Council Meeting

There were no items of business arising from the meeting.

9. Academic Board: Items for Confirmation

(Arising from Report Number 109 of the Academic Board (November 15, 2001))

**(a) Item 4. Faculty of Arts and Science (University of Toronto at Mississauga):
Calendar Changes 2000-01 - Major Honours Program in Communication,
Culture and Information Technology**

Professor Carr reported that this proposal had been approved by the Committee on Academic Policy and Programs last year. Funding for the program was to be provided by tuition fees, operating grant funds and an allocation from the Enrolment Growth Fund. It had been noted that the University of Toronto at Mississauga has had a long-standing and beneficial relationship with Sheridan College.

On motion duly moved and seconded,

YOUR COMMITTEE CONFIRMED

THAT the proposal for a Major Honours program in Communication, Culture and Information Technology, to be offered jointly by the University of Toronto at Mississauga and Sheridan College, as detailed in Appendix "A" of Report Number 109 of the Academic Board, be approved, effective on the date to be determined upon the securing of the required resources.

**(b) Item 5. Faculty of Medicine: Proposed Revision and Renaming of the B.Sc.
Radiation Science Program**

Professor Carr explained that the University currently offered a self-funded bachelor of science program in radiation science. It was proposed to rename the program as a bachelor of science in medical radiation sciences, to seek provincial operating grant funding for the program, and to reduce the years of University education required for admission from two years to one, thus reducing the total time from five to four years.

On motion duly moved and seconded,

YOUR COMMITTEE CONFIRMED

THAT the proposal for a revision and renaming of the B.Sc.(Radiation Science) program as the B.Sc.(Medical Radiation Sciences) program, as detailed in Appendix "B" of Report Number 109 of the Academic Board, be approved, effective September 2002.

9. Academic Board: Items for Confirmation (cont'd)**(c) Item 11. Faculty of Information Studies: Constitution - Revision**

Professor Carr informed the Committee that the Faculty of Information Studies had amended its constitution by changing the parliamentary authority defined in the constitution.

On motion duly moved and seconded,

YOUR COMMITTEE CONFIRMED

THAT the revised constitution of the Faculty of Information Studies be approved.

10. Items for Endorsement and Forwarding to the Governing Council

It was noted that some of the following motions regarding a number of urgent capital projects did not include the same degree of specificity about the sources of funding, as was the usual past practice. There had been an increase in the number of projects which proposed borrowing against future operating funds. The point was made that because of uncertainty about the outcome of fundraising and public funding, the amount of funding from each source could not be specified at this point. It was suggested that more specific information concerning the sources of funding for these capital projects be presented in future governance cycles. The Committee was informed that the Planning and Budget Committee and the Business Board would be receiving revisions to the Capital Plan at their next meeting; this document would provide a comprehensive overview of projects.

(a) Arising from Report Number 109 of the Academic Board (November 15, 2001)

**Item 6. Capital Project: 500 University Avenue - Project Planning Report
University Infrastructure Investment Fund: Allocation**

Professor Carr explained that this proposal concerned the renovation of 500 University Avenue which had been bought over the summer to house the rehabilitation sciences departments of the Faculty of Medicine. Phase I of the project was to be completely financed by a loan of \$10.4 million from the University Infrastructure Investment Fund and it was expected to be completed by August 2002. An architect had already been retained for design work. The Academic Board had asked about the possibility of donors contributing to this project, and had been informed that donations were actively being sought but no gifts had yet been finalized.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation:

- i) THAT the Project Planning Report for the proposed space program and the necessary renovations identified to accommodate the Rehabilitation Sector in the Faculty of Medicine at 500 University Avenue be approved in principle (a copy of the executive summary is attached to Report Number 109 of the Academic Board as Appendix "C").
- ii) THAT Phase I of the Project which represents a renovation of 4502 nasm be completed immediately at a cost of \$11,123,400, and that Phase II of the project which is an additional 2265 nasm be undertaken at a future date.

10. Items for Endorsement and Forwarding to the Governing Council (cont'd)

- iii) THAT an allocation of \$10,423,400 from the University Infrastructure Investment Fund to fund Phase I of the 500 University Avenue project be made, which is scheduled to be repaid by the Faculty of Medicine.
- iv) THAT the total capital allocation made, namely the sum of the allocation in iii) above and the earlier \$700,000 approval in June, 2001 [total of \$11,123,400] will be repaid by the Faculty of Medicine to the University Infrastructure Investment Fund over a fifteen year period; with no interest costs for a period of five years following the date of completion of Phase I [anticipated to be September, 2002]. The Faculty of Medicine will assume responsibility for the interest charges on the outstanding balance after five years, starting on September 2007.
- v) THAT the interest costs on the total allocation of \$11,123,400 for Phase I will be carried by the Operating Budget of the University for the period through to September, 2007. Thereafter all interest costs will be the responsibility of the Faculty of Medicine.

**Item 7. Capital Project: Leslie L. Dan Pharmacy Building - Revised Project Planning Report
University Infrastructure Investment Fund: Allocation**

Professor Carr indicated that the Academic Board had considered a project planning proposal for the Leslie L. Dan Pharmacy building on the northeast corner of College Street and University Avenue. The building was to cost \$70 million of which all but \$17 million was in hand. There had been news of a further donation that would reduce the shortfall significantly. Part of the funding included an allocation from the UIIF. The new building would be a state-of-the-art research and support facility and would accommodate the Faculty's expected expansion of enrolment to 240 students, double its current student body.

A member noted that the number of capital projects being proposed was at a different level than had previously been the case and that Governing Council would require more information about the risks involved in undertaking each project in which funding was still to be realized.

A member asked for the level of donation required under the Policy on Naming with respect to the naming of a building after a donor. Professor Sedra indicated that the policy required a donor to provide a majority of the private funding for the building.

[Secretary's Note: The Policy on Naming states "For recognition by naming, it will be expected that the benefactor, and/or other contributors wishing to honour a benefactor, will provide all or a substantial part of the cost of the entity. "Substantial" is deemed to mean either a significant majority of the cost or a contribution which, while not being a significant majority, is regarded as central to the completion of the building, etc."]

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

- i) THAT the revised Project Planning Report for the Leslie L. Dan Pharmacy Building be approved in principle (a copy of the executive summary is attached to Report Number 109 of the Academic Board as Appendix "D"),

10. Items for Endorsement and Forwarding to the Governing Council (cont'd)

- ii) THAT the revised project for the Leslie L. Dan Pharmacy Building with a project scope of 8,680 net assignable square meters, sited on College Street [near University Avenue], at a project cost of \$70,000,000 with funding as follows, be approved:

SuperBuild	\$28.800 million
SuperBuild interest	1.640 million
Leslie Dan contribution	8.000 million
Herb Binder contribution	2.000 million
UIIF contribution	7.200 million
Apotex contribution	5.000 million
Future donations to be sought through the Campaign, including naming opportunities.	
Research funding possibilities through CFI and OIT sources. Funding from increased student enrolments	17.360 million

and

- iii) THAT an allocation of \$7,200,000 from the University Infrastructure Investment Fund [UIIF] for the Pharmacy Building be approved.

Item 9: Capital Project: University of Toronto at Scarborough - Classroom / Arts Building – Project Planning Report

Professor Carr explained that this new building proposed for UTSC would be needed to accommodate the anticipated enrolment expansion at this campus. The building would cost approximately \$15 million and would be funded by expected provincial capital support, donations and the operating grants and tuition fees from the increased student enrolment. Professor Sedra had explained to the Board that enrolment expansion was predicated on full average operating funding for enrolment growth over the 2000-01 levels plus a substantial government contribution toward the capital costs. The former had been announced earlier this year but the University was expecting a response on capital support in the near future.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

- i) THAT the Project Planning Report for the Classroom/Arts Building be approved in principle (a copy of the Executive Summary is attached to Report Number 109 of the Academic Board as Appendix "F").
- ii) THAT the project scope of 2372 nasm in total on a site extending from the existing Humanities Wing be approved at an estimated cost of \$15.5 million (2003 dollars) excluding campus improvements. A loan will be required to advance this project with funding sources as follows:
 - a) Ontario Government support to be negotiated
 - b) External contributions through donors, and
 - c) Increased student enrolments on the UTSC campus.

10. Items for Endorsement and Forwarding to the Governing Council (cont'd)**Item 10. Capital Project: University of Toronto at Scarborough - Management Building - Project Planning Report**

Professor Carr explained that this building was also needed to accommodate the anticipated enrolment expansion at the UTSC campus. The building would cost approximately \$15 million and would be funded by expected provincial capital support, donations and the operating grants and tuition fees from the increased student enrolment.

A member stated that, in his opinion, the funds required for this building would be better used elsewhere in the University. In his view, undergraduate business education was not appropriate.

A recorded vote was requested.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

- i) THAT the Project Planning Report for the Management Building be approved in principle (a copy of the Executive Summary is attached to Report Number 109 of the Academic Board as Appendix "G").
- ii) THAT the project scope of 2436 nasm in total on a site adjacent to the existing Humanities Wing be approved at an estimated cost of \$15.4 million (2003 dollars) excluding campus improvements. A loan will be required to advance this project with funding sources as follows:
 - (a) Ontario Government support to be negotiated
 - (b) External contributions through donors, and
 - (c) Increased student enrolments on the UTSC campus

In favour	5
Opposed	2
Abstentions	2

(b) Arising from Report Number 109 of the Academic Board (November 15, 2001) and Report Number 103 of the University Affairs Board (November 26, 2001)

**Capital Project: University of Toronto at Scarborough - Student Centre - Project Planning Report
University Infrastructure Investment Fund: Allocation**

Professor Carr informed members that the Board had considered a proposal for a much-needed student centre for the UTSC campus. The impetus for this building had come from the students who had approved a levy to raise funds for the Centre. The building would cost approximately \$14 million to be funded by the student levy, a 50% match of the levy from the Provost's Office, \$1 million from fundraising, an allocation from the UIIF and the remainder from a mortgage.

10. Items for Endorsement and Forwarding to the Governing Council (cont'd)

Dr. Nestor reminded members that the role of the University Affairs Board related to capital projects was to review the project planning reports within its areas of responsibility and to concur with the Academic Board in recommending approval in principle to the Governing Council. He reported that there had been enthusiastic support at the University Affairs Board for the proposed student centre at the University of Toronto at Scarborough and that the motion to recommend approval had carried unanimously.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

- i) THAT the Project Planning Report for the Student Centre at UTSC, a copy of which is attached to Report Number 109 of the Academic Board as Appendix "E", be approved in principle;
- ii) THAT the project scope of 2418 nasm in total, on a site facing Military Trail and adjacent to the Recreation Centre as identified in the UTSC Master Plan 2001, be approved at an estimated cost of \$13.92 million (2003 dollars) excluding campus improvements, with funding as follows:
 - (a) A mortgage, value \$6,270,885, to be amortized over 25 years at a 8% rate for an annual cost of \$580,796. Repayments to be made from the student levy as well as income derived from retail rentals within the Student Centre.
 - (b) A contribution of \$3,748,695 from the Provost. [50% contribution for each student dollar raised. The \$3,748,695 represents the present value of the student contributions which span a 25-year period].
 - (c) A one-time only contribution from the University Infrastructure Investment Fund of \$975,000 towards the cost of the project to ensure that the financial integrity of the model which requires a 25-year payback at an 8% rate.
 - (d) A commitment from the University of Toronto at Scarborough to contribute \$1 million toward the Student Centre from fundraising activities.

10. Items for Endorsement and Forwarding to the Governing Council (cont'd)

(c) Arising from Report Number 102 of the University Affairs Board (November 5, 2001)

Item 3.3 Governing Council Elections: Designation of Academic Ranks

Dr. Nestor explained that this was essentially a housekeeping motion which designated three academic ranks, which had been created and defined in the *Policy and Procedures on Academic Appointments* in the past two years, as eligible to vote and be candidates in Governing Council and Academic Board elections. He noted that there had been no discussion of the item at the University Affairs Board.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT Assistant Professor (Conditional), Athletics Instructor, and Senior Athletics Instructor be designated by the Governing Council as academic ranks for the purposes of clause 1 (1) (m) of the *University of Toronto Act, 1971*.

Item 3.4 Governing Council Elections: *Election Guidelines 2002*

Dr. Nestor reminded members that the University Affairs Board was responsible for policy and process related to Governing Council elections. Editorial or updating revisions were approved by the Board, but the changes this year were significant amendments to the Guidelines and required Governing Council approval.

He reported that there had been spirited discussion at the Board about a proposed demerit system which had linked demerit points to vote penalties. The *Election Guidelines 2002* had been amended by the Board to remove the linkage between demerit points and vote penalties. With this revision and a friendly amendment changing "public reprimand" to "public announcement" the motion to recommend approval had been carried unanimously.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT the *Elections Guidelines 2002*, a copy of which is attached to Report Number 102 of the University Affairs Board as Appendix "A", be approved.

A member noted that a motion had been made at the November 5th meeting of the University Affairs Board requesting that the Election Committee communicate with the students in the Transitional Year Program and the Academic Bridging Program to determine their interest in initiating a proposal to the Elections Committee for consideration and recommendation to the University Affairs Board with respect to participation in Governing Council elections. The member asked for the timeline of this consultation. At the request of the Chairman, the Secretary replied that he had corresponded with Professor Rona Abramovitch, Director of the Transitional Year

10. Items for Endorsement and Forwarding to the Governing Council (cont'd)

Program and Acting Principal of Woodsworth College, on this matter, and would report back to the University Affairs Board at its January meeting.

11. Reports for Information

Members received in their agenda packages the following reports:

- Report Number 109 of the Academic Board (November 15, 2001)
- Report Number 115 of the Business Board (November 19, 2001)
- Report Number 102 of the University Affairs Board (November 5, 2001)
- Report Number 103 of the University Affairs Board (November 26, 2001)

The Chairman asked the Secretary to inform members of a matter arising from Report Number 115 of the Business Board. The Secretary explained that the composition of the Audit Committee was defined in the Terms of Reference as "from 7 to 9 other than *ex officio* members of whom a minimum of five will be members of the Business Board or members of the Governing Council". In order to meet the minimum number of members of the Business Board and Governing Council, Mr. George Myhal had been appointed to the Audit Committee by the Business Board at its meeting on November 19, 2001. This increased the number of members of the Committee to eleven. Given the importance of the work of the Committee and the experience of the members, the fact the current membership exceeded the recommended membership was not a matter for concern. A review of the Terms of Reference of all Boards and Committees would be undertaken by the Governing Council Office in the next few months, and such inconsistencies would be addressed.

12. Report of the President

The President reported on a number of issues.

(a) Travel

The President reported on the recent travel of a number of senior University officials to attend alumni and advancement events in Vancouver, Victoria, Hong Kong and Singapore. All alumni functions had been very well attended. A successful convocation had been held in Hong Kong. On the advancement side, agreement had been reached with a donor to establish twelve need-based merit scholarships for undergraduate students in Hong Kong to allow them to attend the University of Toronto. These scholarships would be awarded on the basis of merit, but the amount of the award would be determined by the financial need of the student. The gift had the value of a \$5 million endowment. In Singapore, the President had met with leaders of the National University of Singapore, and explored the possibility of academic partnerships between the two institutions.

(b) Federal Budget

The President expressed his delight at the provision of \$200 million for indirect research costs that was included in the federal budget announced on December 10th. He viewed this as a significant down-payment. The President also highlighted the increased support for the granting councils. The Chairman, on behalf of the Committee, congratulated the President and Professor Munroe-Blum for their tireless work with representatives of the federal government on this issue. She noted that the benefits to university research across the country would be enormous.

12. Report of the President (cont'd)**(c) Provincial Government**

The President reported that the provincial government had not yet announced any additional capital funding for universities. A member noted that there had been some media reports about a request from Queen's University for the deregulation of undergraduate tuition fees.

(d) Student Financial Aid

The President noted that he continued to make the case for need-based student financial aid. A meeting of the Presidents and Provosts of several Ontario universities was planned for January 2002 to discuss this matter.

(e) Advisory Committee on the Appointment of the Vice-President and Provost

The President reported that an American/Canadian partnership of Baker Parker and Landmark Consulting had been selected to assist in the search. The consultants had visited the University for two days, including the Scarborough and Mississauga campuses, and had met with several individuals and groups.

13. Date of Next Meeting

The Chairman reminded members of the Committee's next meeting on Monday, February 4, 2002, at 5:00 p.m.

14. Other Business**(a) Order of Agenda for the Meeting of the Governing Council on December 20, 2001**

The Chairman consulted with members of the Committee on the order of the agenda items for the December 20 meeting of the Governing Council. It was decided that the meeting would begin in open session for remarks from the Chairman and from the Principal of the University of Toronto at Mississauga. The Report of the Committee on Honorary Degrees would follow the opening remarks and discussion would be held *in camera*. It was agreed that additional *in camera* items would be considered at the end of the agenda.

The Chairman advised members that a speaking request had been received from President of the Graduate Students' Union, to provide an update of the organization's activities. It was agreed that the speaking request would be granted, and would be placed near the beginning of the agenda.

(b) Governing Council and Academic Board By-Elections

The Chairman reminded members that under the schedule set out in the proposed Election Guidelines, nominations for teaching staff and student members to the Governing Council would open on Tuesday January 29 and close on Monday February 11. Nominations for alumni governors would open on Monday January 7 and close on Tuesday February 26. She invited members to encourage their colleagues to consider becoming involved in governance.

(c) Congratulations

On behalf of the Committee, the Chairman congratulated Ms Heather Schramm on her forthcoming marriage.

The meeting adjourned at 6:55 p.m.

Secretary

Chairman

December 12, 2001