

UNIVERSITY OF TORONTO
THE GOVERNING COUNCIL
REPORT NUMBER 332 OF
THE EXECUTIVE COMMITTEE

Monday, February 26, 2001

To the Governing Council,
University of Toronto.

Your Committee reports that it held a meeting on Monday, February 26, 2001 at 5:00 p.m. in the Board Room, Simcoe Hall, with the following members present:

Ms Wendy M. Cecil-Cockwell (In the Chair)	
Mrs. Mary Anne V. Chambers, Vice-Chair	Non-Voting Member:
Dr. Robert J. Birgeneau, President	
Professor W. Raymond Cummins	Mr. Louis R. Charpentier
Ms Naana Afua Jumah	
Mr. Gerald A. Lokash	Secretariat:
Dr. John P. Nestor	
Mrs. Susan M. Scace	Ms Cristina Oke
Mr. John Tory	
Professor Ronald D. Venter	

Regrets:

Mr. Brian Davis
Professor Brian Langille
Dr. Joseph L. Rotman

In Attendance:

Mr. Brian Burchell, Chair, the University Affairs Board
Professor Jack Carr, Chair, the Academic Board
Mr. Amir Shalaby, Chair, the Business Board
Ms Jennifer Carson, member, the Governing Council
Mr. Ljupco Gjorginski, member, the Governing Council
Professor Adel S. Sedra, member, the Governing Council, and Vice-President and Provost
Professor Heather Munroe-Blum, member, the Governing Council, and Vice-President,
 Research and International Relations
Professor Michael G. Finlayson, Vice-President, Administration and Human Resources

Add to the Agenda

On motion duly moved and seconded, the approval of a senior appointment was added to the agenda.

Vary the Agenda

On motion duly moved and seconded, the order of the agenda was varied to allow the President to report after the *in camera* session, and to consider the item concerning Medical and Related Sciences Discovery District: Proposed Contribution immediately following the President's Report.

The Chairman noted that, pursuant to section 28 (e) and 33 of *By-law Number 2*, consideration of items 1, 2, 3, and 4 would take place *in camera*, with the Board Chairs invited to remain.

1. Senior Appointment

The Executive Committee considered a recommendation from the President for a senior appointment.

Following discussion,

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT the recommendation for a senior appointment, outlined in the memorandum from the President dated February 26, 2001, be approved.

YOUR COMMITTEE APPROVED

THAT, pursuant to section 38 of *By-law Number 2*, the senior appointment be considered by the Governing Council *in camera*.

2. Appointments to Governing Council

The Executive Committee considered a recommendation for the extended term of a teaching staff member-elect to the Governing Council.

Following discussion,

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT the extended term of a teaching staff member contained in the memorandum from the Chair of the Elections Committee and the Secretary of the Governing Council dated February 20, 2001 be approved.

2. Appointments to Governing Council (cont'd)

YOUR COMMITTEE APPROVED

THAT, pursuant to section 38 of *By-law Number 2*, the senior appointment be considered by the Governing Council *in camera*.

The Committee agreed that a second recommendation concerning an extended term for a part-time undergraduate student should not be considered. Because a judicial review process had been initiated regarding the invalidation of a student's nomination, it would not be appropriate to recommend that one of the acclaimed students begin the term at this time.

3. Board and Committee Assignments

As a result of vacancies created by the resignation of Professor Ron Venter and Ms Nancy Watson, the Committee considered assignments to the Planning and Budget Committee, Business Board and University Affairs Board.

(a) Planning and Budget Committee

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT Professor Philip Byer be assigned to the Planning and Budget Committee for the remainder of 2000-2001.

(b) Business Board**i) Student Member**

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT Mr. Elan Ohayon be assigned to the Business Board for the remainder of 2000-2001.

ii) Teaching Staff Member

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT Professor Ray Cummins be assigned to the Business Board for the remainder of 2000-2001.

3. Board and Committee Assignments (cont'd)**(c) University Affairs Board**

The Secretary of the Governing Council sought the advice of the Committee concerning the appointment of a student member to the University Affairs Board. After discussion, it was the advice of the Committee that members of the Governing Council from the student constituencies who are not members of the University Affairs Board be asked whether they wished to serve on that Board.

4. Appointments to Executive Committee**(a) Teaching Staff**

The Executive Committee considered four nominations by and from among the members elected by the teaching staff. Following discussion, the Committee made a recommendation to be forwarded to the Governing Council for approval.

After discussion,

On motion duly moved and seconded,

IT WAS RESOLVED

THAT, pursuant to sections 38 of *By-law Number 2*, the recommendation be considered by the Governing Council *in camera*.

(b) Part-time Undergraduate/Graduate Student

The Executive Committee considered a nomination by and from among the members elected the graduate and part-time undergraduate students. Following discussion, the Committee made a recommendation to be forwarded to the Governing Council for approval.

After discussion,

On motion duly moved and seconded,

IT WAS RESOLVED

THAT, pursuant to sections 38 of *By-law Number 2*, the recommendation be considered by the Governing Council *in camera*.

THE COMMITTEE MOVED INTO CLOSED SESSION.

5. Report of the President

The President reported briefly on the following matters.

5. Report of the President (cont'd)**(a) Ministry of Training, Colleges and Universities**

The President indicated that work was continuing on a funding formula, and that a decision on its approval was expected in the Spring.

(b) College of Ontario Universities (COU)

The President informed Committee members of the discussion concerning a proposed change in the focus of funding provided by the Ontario Innovation Trust (O.I.T.) that was a continuing concern among COU members.

(c) Federal Government

The President reported on meetings he and Professor Munroe-Blum had attended in Ottawa with Mr. Kevin Lynch, Deputy Minister of Finance, and Mr. Mel Cappe, Clerk of the Privy Council concerning the provision of full cost of research funding. The President indicated the hope of the federal government that universities would increase their commercialization of research.

The President also reported that he, along with a small group of presidents of Canadian universities, would be accompanying the Prime Minister on his next official trip to New York.

(d) Faculty of Law

The President and Professor Sedra briefed Committee members on the recent events concerning the Faculty of Law.

**6. Item for Endorsement and Forwarding to the Governing Council:
Medical and Related Sciences (MARS) Discovery District: Proposed Contribution**

(Arising from Report Number 104 of the Academic Board (February 15, 2001) and Excerpt from Report Number 110 of the Business Board (February 19, 2001))

Professor Carr informed the Committee that the Academic Board supported the proposal concerning the Medical and Related Sciences Discovery District. Mr. Shalaby indicated that the proposal had been discussed at the past two meetings of the Business Board, and that the Business Board had concurred with the recommendation of the Academic Board. The President stated that the federal government was aware of this proposal and regarded it favourably. He also noted that this proposal was seen as a unique opportunity to attract entrepreneurial faculty, and was consistent with the view of the federal government that universities should be more proactive in commercializing research.

Professor Munroe-Blum reported that the provincial government had contributed \$10 million to this proposal, and that those involved in the proposal were hopeful that the federal and municipal governments would also become involved.

A member requested that, in the administration's presentation of this item at the Governing Council, information on the impact of this contribution on the university's operating budget be provided. Members of the administration agreed with this suggestion.

**6. Item for Endorsement and Forwarding to the Governing Council:
Medical and Related Sciences (MARS) Discovery District: Proposed
Contribution (cont'd)**

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT, subject to final agreement between the University and the MARS Discovery District being essentially consistent with the terms and conditions set out on the second page of Professor Robert J. Birgeneau's letter of December 4, 2000 to Dr. John R. Evans, as described in Appendix "E" of Report Number 104 of the Academic Board,

THAT the University contribute \$5 million to the Medical and Related Sciences (MARS) Discovery District, a not-for-profit organization, to be used to acquire strategically located lands at or close to the intersection of University Avenue and College Street for development into multiple use, multi-technology facilities complementary to the academic mission of the University, borrowing the funds to do so, and

THAT, effective the date of the financing of the gift, the University's net revenues from (a) royalties and (b) the sale of equity in "spin-off" companies be applied against the borrowing charges and the repayment of the debt.

7. Report of the Previous Meeting – Report Number 331 (January 29, 2001)

Report Number 331 of the Executive Committee meeting held on January 29, 2001 was approved.

8. Business Arising from the Report of the Previous Meeting

There were no items of business arising from the previous meeting.

9. Minutes of the Governing Council Meeting held on February 8, 2001

Members had received for information a copy of the minutes of the Governing Council meeting held on February 8, 2001.

10. Business Arising from the February 8 Meeting of the Governing Council**a) Arising from Item 3: Report of the Committee on Honorary Degrees**

Members had received for information a summary report on the distribution of honorary degrees awarded over the past three years, a copy of which would be distributed to the Governing Council.

b) Arising from Item 6: Items for Information

The Chairman recalled that at the previous meeting of the Council, a member had requested that reports for information that had been received by various Boards and Committees be added routinely to the agenda of the Governing Council for discussion.

Invited to comment, Mr. Charpentier explained that adding such reports to the agenda of the Governing Council would not respect the delegated authority of Boards and Committees. He noted that all members of the Governing Council should receive a copy of the agenda for each Board and Committee meeting, and could attend those meetings if they wished to hear discussion of particular items. Mr. Charpentier reported, however, that he had discovered an inconsistency in practice within the Secretariat concerning the distribution of 'for information' agendas, and that, in future, members of the Governing Council would receive via email a copy of the agenda of Board and Committee meetings. The agenda and meeting Reports would also be posted on the Governing Council website.

A member asked whether governors could raise questions about issues arising in Board and Committee reports at the meetings of the Governing Council. Mr. Charpentier replied in the affirmative, noting that the Board reports are included for information and that members could raise questions under that agenda item. Members could also ask that particular items be placed on the agenda of the Governing Council following the normal rules of order.

(c) Arising from Item 17: Notice of Motion

The Chairman also recalled that a member of the Governing Council had given notice of the following motion:

THAT the Status of Women Officer be restored to a 100 per cent appointment.

At the invitation of the Chairman, the member of the Governing Council provided background information in support of her motion. She noted that the Status Of Women Officer was currently a 60% appointment, with an Administrative Assistant who had a 50% appointment (reduced in 1997- previously both positions had been 100%). This must be looked at in the context of the other Equity Offices: although women constituted a majority of the university population, the Status of Women Office was one of the least funded offices. The others were staffed as follows:

- Sexual Harassment Office- 100% Officer, 100% Administrative Assistant- shared with Race Relations Officer
- Family Care Office- 100% Director, 100% Information Officer and Contract Staff
- Community Safety Coordinator- 100% Coordinator- slated to get an Assistant

10. Business Arising from the February 8 Meeting of the Governing Council (cont'd)**(c) Arising from Item 17: Notice of Motion (cont'd)**

- Race Relations Office- 100% Coordinator, and Administrative Assistant shared with Sexual Harassment Office
- The Office of Lesbian, Gay, Bisexual, Transgendered and Queer Resources and Programs - 100% Coordinator
- Disability Services- 100% Coordinator and 6 Part Time Staff
- Accessibility Center UTM - 100% Coordinator, 90% Test and Examination Officer
- Accessibility Center UTS – 90% Coordinator, 90% Test and Examination Officer
- Diversity Relations Office UTM – 100% Officer

The member said that four of the ten Equity Offices had a 100% Coordinator plus Administrative Assistants for 100%. Besides the Status of Women Office (SOWO) three of the ten offices were currently asking for increased staff complement two of these were the de-centralized AccessAbility Resource Centres (UTM and UTSc)- which received a significant portion of their funding from the Ministry of Training, Colleges and Universities; the third was the Office of the Lesbian, Gay, Bisexual, Transgendered, Queer Resources and Program.

The member repeated that a 1999 Review found that the reduction of the Status of Women Office from a full-time officer to a 60% appointment had adversely affected its ability to serve all **three** constituencies (students, staff, faculty) on all **three** campuses. In response, the Office was relieved of primary responsibilities for employment equity and faculty recruitment. At the same time it was recommended that the Office increase its profile on campus, adopt a strong student focus by responding to issues of diversity and financial assistance, engage in proactive outreach to women, particularly those in underrepresented and marginalized groups, and have a more visible presence at UTM and UTSc. With the current level of funding the Office was unable to make itself a presence at UTM and UTSc. The only way to do this would be for the Officer to have regular office hours there. As it stands she was only able to make it out there once a month. Since the 1997 cut, there had also been significant developments that made it essential to restore full funding to this Office. In the first place there was the increasing student body, which would only get larger with the double cohort. The female student body was also becoming more diversified which of course created new challenges. Many families were sending their daughters away from home for the first time and required much interaction with the university. One way to deal with this was through the establishment of a mentorship program for under-represented and marginalized women. To implement such a program the Office would need additional resources. Moreover, with rising tuition the number of women using the Office because of financial difficulties and competing commitments had dramatically increased. With the current level of funding it was not possible for the Office to be staffed at all times.

The member noted that SOWO was of course not only for students. In a recent SOWO report women faculty and staff expressed serious concerns about pay equity, their heavy administrative workloads, the increasing amount of ad hoc student advising they were engaged in, and their feeling of isolation in a community that still has a long way to go in making women feel comfortable. To deal with this, the SOWO had formed five working groups to explore these issues and propose needed change. In her view, it was imperative that the Office had adequate funding so that it can affect the needed change. The Officer had commented that with the current level of funding momentum on special initiatives

10. Business Arising from the February 8 Meeting of the Governing Council (cont'd)**(c) Arising from Item 17: Notice of Motion (cont'd)**

could not be sustained and precious time had to be re-invested in getting back up to speed.

Another issue for the member was the lack of representation of women at the higher levels of university administration. In the 1999 SOWO Report women faculty and staff expressed concern about this lack of representation. The latest Employment Equity Report found that the proportion of women at the most senior levels of academic administration had not changed in the last five years and had stayed static at 15%.

Further, three quarters of the tenured and tenure-stream faculty were men. Women were also under-represented among research associates. As the statistics showed, the University still had a long way to go in terms of creating an equitable environment for women. It was imperative, in the member's view, that both appointments be increased. Experience had shown that the Office functioned best when the appointment of the administrative assistant matched the Officer's appointment – the administrative assistant played a crucial role in project planning and management. The Office had already been reviewed in 1999. From consultations with the Status of Women Officer it had become abundantly clear that the Office was in desperate need of more funding right now. This should be a major priority of the university- women comprise more than half the university population. The member stressed that enhancing the funding provided a good opportunity to send a strong message to the community that the University was concerned with issues of equity.

The Chairman thanked the member of the Governing Council for her remarks.

The Vice-Chair reported that she had spoken to the President concerning this issue, and that the President would like to consider the arrangements for all the Equity Offices, and the resources available to them. She suggested that the motion not go forward at this time. Professor Sedra indicated that his office had recently agreed to provide temporary additional support to the Status of Women Office, and that he endorsed the approach of considering all the Equity Offices and the need for additional resources, rather than focusing on only one office.

On motion duly moved and seconded,

YOUR COMMITTEE APPROVED

THAT the following motion **not be placed on the agenda of the next Governing Council meeting:**

THAT the Status of Women Officer be restored to a 100 per cent appointment.

11. Items for Endorsement and Forwarding to the Governing Council

- a) **Item 4 - School of Graduate Studies: Master of Science in Occupational Therapy – Establishment; Faculty of Medicine: Bachelor of Science in Occupational Therapy - Discontinuation of Enrolment**

(Arising from Report Number 104 of the Academic Board)

Professor Carr explained that this proposed new program was part of the continuing evolution of the discipline at the University.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT the proposal for a Master of Science Program in Occupational Therapy (M.Sc.O.T.), as described in Appendix "A" of Report Number 104 of the Academic Board, be approved, effective July 1, 2001, and

THAT new enrolment in the Bachelor of Science in Occupational Therapy be suspended, effective July 1, 2001.

- b) **Item 5 - School of Graduate Studies: Master of Science in Physical Therapy – Establishment; Faculty of Medicine: Bachelor of Science in Physical Therapy - Discontinuation of Enrolment**

(Arising from Report Number 104 of the Academic Board)

Professor Carr noted that this proposed new program, like the previous program in Occupational Therapy, was part of the continuing evolution of the discipline at the University.

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT the proposal for a Master of Science Program in Physical Therapy (M.Sc.P.T.), as described in Appendix "B" of Report Number 104 of the Academic Board, be approved effective July 1, 2001, and

THAT new enrolment in the Bachelor of Science in Physical Therapy be suspended, effective July 1, 2001.

- c) **Item 6 - Enrolment Growth Fund and Academic Priorities Fund: Allocation**
(Arising from Report Number 104 of the Academic Board)

Professor Carr indicated that proposed allocations from the Enrolment Growth Fund were to support the Access to Opportunities Program (ATOP) enrolment increase in computer science programs in the Faculty of Arts and Science, both on the St. George and Mississauga campuses.

11. Items for Endorsement and Forwarding to the Governing Council (cont'd)**c) Item 6 - Enrolment Growth Fund and Academic Priorities Fund: Allocation
(cont'd)**

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT the following allocations from the Enrolment Growth Fund, as described in Appendix "C" of Report Number 104 of the Academic Board, be approved, subject to the divisions' meeting the increased enrolment targets:

- i) To the Faculty of Arts and Science for expenses associated with ATOP expansion in computer science programs; \$2,460,453 in base funding.
- ii) To the University of Toronto at Mississauga for expenses associated with ATOP expansion in computer science programs; \$195,307 in base funding.
- iii) To Facilities and Services for operating costs associated with the Bahen Centre for Information Technology; \$306,000 in base funding.

THAT the following allocations from the Academic Priorities Fund, as described in Appendix "C" of Report Number 104 of the Academic Board, be approved, subject to the divisions' meeting the increased enrolment targets:

- i) To the Faculty of Arts and Science for expenses associated with ATOP expansion in computer science programs; \$706,927 in base funding.
- ii) To the University of Toronto at Mississauga for expenses associated with ATOP expansion in computer science programs; \$116,921 in base funding.

d) Item 7- Canada Research Chairs (C.R.C.) Fund: Allocations

Professor Carr reported that the University had received \$2.9 million from the government for the first 17 Chairholders, and would recover almost \$1.9 million in salaries, since 13 of the first 17 Chairholders were current faculty members, and one position was an unfilled funded position. The total cost of the Chairs was \$3.7 million. The surplus remaining in the Fund would be required to top up government funding as the number of external appointments increased.

11. Items for Endorsement and Forwarding to the Governing Council (cont'd)**d) Item 7-Canada Research Chairs (C.R.C.) Fund: Allocations (cont'd)**

On motion duly moved and seconded,

YOUR COMMITTEE ENDORSED AND FORWARDED

to the Governing Council for consideration the recommendation

THAT \$3.4 million be allocated from the Canada Research Chairs Fund to cover the salaries and benefits, research allowance and cluster support for the first 17 chairholders approved in the September 2000 C.R.C. competition, as described in Appendix "D" of Report Number 104 of the Academic Board.

12. Reports for Information

The Chairman noted that members had received the following Report for information:

Report Number 104 of the Academic Board (February 15, 2001)

13. Other Business**a) Order of the Agenda**

The Chairman consulted with the Committee on the order of the agenda items for the March 8th meeting of the Governing Council.

b) Professor Ron Venter

The Chairman noted that this was Professor Venter's final meeting as a member of the Executive Committee. She thanked him for his outstanding contributions to governance.

The meeting adjourned at 7:25 p.m.

Secretary

February 27, 2001

Chairman